



Rizzetta & Company

CFM Community Development District

**Board of Supervisors' Meeting
January 16, 2025**

**District Office:
9530 Marketplace Road, Suite 206
Fort Myers, Florida 33912
(239) 936-0913**

www.cfmccd.org

CFM
COMMUNITY DEVELOPMENT DISTRICT

District Office · Ft. Myers, Florida · (239) 936-0913
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.cfmccd.org

Board of Supervisors	Rodney Allen Sue Streeter Paul Mayotte Brian McGibbon Todd Gile	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Belinda Blandon	Rizzetta & Company, Inc.
District Counsel	Tucker Mackie	Kutak Rock, LLP
District Engineer	Mark Zordan	Johnson Engineering, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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January 9, 2025

**Board of Supervisors
CFM Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the CFM Community Development District will be held on **Thursday, January 16, 2025, at 11:30 a.m.** at the office of Rizzetta & Company, Inc., 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT – AGENDA ITEMS ONLY**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors’ Meeting held on November 21, 2024..... Tab 1
 - B. Ratification of the Operations and Maintenance Expenditures for the Months of October and November 2024 Tab 2
- 4. BUSINESS ITEMS**
 - A. Richard B. Akin II, Esquire – Review Results for Signalization
 - B. Discussion and Consideration of Spectrum Nightscapes Tree Lighting Proposal Tab 3
 - C. Discussion and Consideration of Johnson Engineering Itemized Pricing for Additional GIS Map Layers Tab 4
 - D. Consideration of Responses Received to the RFP for Landscape and Irrigation Maintenance..... Tab 5
 - 1. Duval Landscape Maintenance
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager Tab 6
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. PUBLIC COMMENT**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Very truly yours,
Belinda Blandon
Belinda Blandon
District Manager

cc: Tucker Mackie, Kutak Rock, LLP

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

CFM COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the CFM Community Development District was held on **Thursday, November 21, 2024, at 11:31 a.m.** at the office of Rizzetta & Company, Inc., 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Rodney Allen	Board Supervisor, Chairman
Sue Streeter	Board Supervisor, Vice Chairman
Paul Mayotte	Board Supervisor, Assistant Secretary
Brian McGibbon	Board Supervisor, Assistant Secretary
Todd Gile	Board Supervisor, Assistant Secretary

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Tucker Mackie	District Counsel, Kutak Rock, LLP (via Teams)
Mark Zordan	District Engineer, Johnson Engineering
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Blandon advised that she now would open the floor for public comment. There were no public comments.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on September 19, 2024

Ms. Blandon presented the Minutes of the Board of Supervisors' meeting held on September 19, 2024, and asked if there were any questions, comments, or changes to the minutes. One change was noted.

46 On a Motion by Ms. Streeter, seconded by Mr. McGibbon, with all in favor, the Board
47 approved the Minutes of the Board of Supervisors' Meeting held on September 19, 2024,
48 with One Change as Noted on the Record, for the CFM Community Development District.

49
50 **FOURTH ORDER OF BUSINESS**

**Ratification of the Operations and
Maintenance Expenditures for the
Months of August and September
2024**

51
52
53
54
55 Ms. Bandon advised that operations and maintenance expenditures for the period
56 of August 1-31 totaled \$91,125.40 and the operations and maintenance expenditures for
57 the period of September 1-30 totaled \$82,498.12. She asked if there were any questions.
58 Ms. Bandon responded to a budget question from the Board regarding engineering fees.
59

60 On a Motion by Ms. Streeter, seconded by Mr. Mayotte, with all in favor, the Board Ratified
61 the Operations and Maintenance Expenditures for the Month of August 2024, totaling
62 \$91,125.40, and the Month of September 2024, totaling \$82,498.12, for the CFM
63 Community Development District.

64
65 **FIFTH ORDER OF BUSINESS**

FEMA Appeal Update

66
67 Ms. Bandon discussed the status of the District's FEMA appeal and advised it was
68 denied. She discussed the matter with the Board and responded to questions. The Board
69 decided against pursuing the matter further.
70

71 **SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-01,
Redesignating Officers of the District**

72
73
74 Ms. Bandon stated for the record that Supervisor Gile's Oath of Office was
75 administered prior to the onset of the meeting. She then administered Oaths of Office for
76 Supervisors Streeter and Mayotte. Ms. Bandon stated for the record that all supervisors
77 elected to receive compensation.
78

79 In consideration of Resolution 2025-01, Mr. Mayotte spoke and gave
80 redesignation recommendations. The Board discussed seat positions and decided that
81 Mr. Allen would serve as Chairman and Ms. Streeter would continue as Vice Chair with
82 the remaining Supervisors serving as Assistant Secretaries.
83

84 On a Motion by Ms. Streeter, seconded by Mr. Allen, with all in favor, the Board Adopted
85 Resolution 2025-01, Redesignating Officers of the District, for the CFM Community
86 Development District.

88 **SEVENTH ORDER OF BUSINESS** **Consideration of Kutak Rock**
89 **Retention and Fee Agreement**
90 **Effective January 1, 2025**
91

92 Ms. Mackie provided an overview of the agreement and hourly rates. She asked
93 the Board if there were any questions and Ms. Blandon confirmed there were none.
94

95 On a Motion by Mr. Allen, seconded by Mr. McGibbon, with all in favor, the Board Approved
96 the Kutak Rock Retention and Fee Agreement Effective January 1, 2025, for the CFM
97 Community Development District.

98
99 **EIGHTH ORDER OF BUSINESS** **Consideration of Outside Productions**
100 **Proposal – South Side Monument Sign**
101

102 Mr. Zordan provided the Board with an overview of the proposal. Extensive Board
103 discussion ensued, and the monument sign was tabled. The Board discussed
104 illuminating the palm trees on the left at the south side entrance and asked the District
105 Manager to obtain pricing for bringing electrical to the area.
106

107 **NINTH ORDER OF BUSINESS** **Consideration of Johnson Engineering**
108 **Proposal – 2024 Additional Online Map**
109 **Layers**
110

111 Ms. Blandon introduced the proposal for discussion and consideration. She
112 advised the Board to review the GIS and consider what should be included. Mr. Zordan
113 discussed the proposal with the Board and answered questions. The Board requested
114 line-item pricing.
115

116 **TENTH ORDER OF BUSINESS** **Consideration of Paramount Asphalt**
117 **Agreement for Continuing**
118 **Roadway/Hardscape Repair Services**
119

120 Mr. Zordan provided the Board with an overview of the agreement. Ms. Mackie
121 also spoke on the agreement and answered Board questions.
122

123 On a Motion by Ms. Streeter, seconded by Mr. Gile, with all in favor, the Board Approved
124 the Paramount Asphalt Agreement for Continuing Roadway/Hardscape Repair Services,
125 for the CFM Community Development District.

126
127 **ELEVENTH ORDER OF BUSINESS** **Staff Reports**
128

129 A. District Counsel
130 Ms. Mackie provided the Board with an update on the signalization responsibility
131 matter and advised it would be ready for discussion at next meeting. The Board
132 was asked if it had any questions for Counsel and there were none.

133
134 B. District Engineer
135 Mr. Zordan advised that he would be reviewing the recently completed sign
136 installation performed by Lykins. He was asked about Parcel F and advised that
137 work was complete. Resident flooding concerns were discussed, and Mr. Zordan
138 answered Board questions.

139
140 C. District Manager
141 Ms. Bandon informed the Board the next Board of Supervisors' meeting is
142 scheduled for Thursday, December 19, 2024, at 11:30 am.

143
144 Ms. Bandon discussed surplus funds with the Board. Ms. Mackie advised she
145 would review the indenture for surplus funds with District Financial Services and
146 that she would be ready to discuss at the next meeting. Brief Board discussion
147 ensued, and Ms. Bandon answered questions. Ms. Bandon also updated the
148 Board on the Plumwood Loop fountain issues and answered questions.

149
150 **TWELFTH ORDER OF BUSINESS** **Supervisor Requests and Audience**
151 **Comments**

152
153 Ms. Bandon asked if there were any supervisor requests or comments. There
154 were none. She then opened the floor for audience comments.

155
156 A resident of Camino Torcido Loop expressed concerns regarding a damaged road
157 sign and lake maintenance.

158
159 There were no additional audience comments.

160
161 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**

162
163 Ms. Bandon advised there is no further business to come before the Board and
164 asked for a motion to adjourn.

165
166 On a Motion by Mr. McGibbon, seconded by Ms. Streeter, with all in favor, the Board
167 Adjourned the meeting at 12:28 p.m., for the CFM Community Development District.

168
169
170
171
172 _____
173 Secretary/Assistant Secretary

172 _____
173 Chairman/Vice Chairman

174

Tab 2

CFM COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures October 2024 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2024 through October 31, 2024. This does not include expenditures previously approved by the Board.

The total items being presented: \$ 77,182.55

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

CFM Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2024 Through October 31, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Disclosure Technology Services LLC	100406	1205	DTS MUNI -CDA SaaS 1 year Subscription Bond Series # 2 2021 10/24	\$ 1,000.00
Florida Department of Commerce	20241024-1	90626 ACH	Special District Fee for FY 24-25	\$ 175.00
Greatview Lawncare, LLC	100409	18333	Palm Trimming 10/24	\$ 486.50
Johnson Engineering, LLC	100407	20236011-001 6	Magnolia Landing WUP Compliance 2024 09/24	\$ 1,100.00
Johnson Engineering, LLC	100410	20044888-001 202	General Engineering 09/24	\$ 4,127.40
Johnson Engineering, LLC	100410	20044888-020 4	Lake Bank Assessment General Engineering 09/24	\$ 5,441.00
Kutak Rock, LLP	100408	3454527	Legal Services 08/24	\$ 1,958.00
Kutak Rock, LLP	100413	3467934	Legal Services 9/24	\$ 2,024.50
LCEC	20241016-1	6571809552 3/8	Electric Summary 09/24	\$ 14,607.89

CFM Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2024 Through October 31, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
LCEC	20241023-1	6571809552 B	Electric Summary 09/24-B	\$ 83.77
Magnolia Landing Master Association, Inc.	100403	MLM 09012024	Monthly Landscaping 09/24	\$ 16,670.00
Magnolia Landing Master Association, Inc.	100411	MLM 10012024	Monthly Landscaping 10/24	\$ 16,670.00
Rizzetta & Company, Inc.	100404	INV0000093903	Assessment Roll FY24-25	\$ 5,737.00
Rizzetta & Company, Inc.	100405	INV0000093714	District Management Fees 10/24	\$ 4,579.49
Solitude Lake Management, LLC	100412	PSI115194	Monthly Lake & Pond Management Services 10/24	\$ <u>2,522.00</u>
Report Total				\$ <u>77,182.55</u>

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Operation and Maintenance Expenditures November 2024 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2024 through November 30, 2024. This does not include expenditures previously approved by the Board.

The total items being presented: **\$ 74,024.60**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

CFM Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2024 Through November 30, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Florida Fountains & Equipment, LLC	100414	2024-400	Fountain Repairs 10/24	\$ 837.50
Florida Fountains & Equipment, LLC	100420	2024-428	Fountain #15 Repairs 10/24	\$ 151.50
Florida Fountains & Equipment, LLC	100420	2024-431	Fountain #15 & 16 Repairs 10/24	\$ 151.50
Florida Fountains & Equipment, LLC	100425	2024-443	Fountain #9 Repairs 11/24	\$ 290.50
Gannett Florida LocaliQ	20241114-1	0006747995	Legal Advertising 10/24	\$ 296.06
Greatview Lawncare, LLC	100421	18236	Tree Trimming 09/24	\$ 1,802.50
Johnson Engineering, LLC	100415	20214225-002 21	Magnolia Landing Surface Water Quality Monitoring 10/24	\$ 1,127.25
Johnson Engineering, LLC	100415	20236011-001 7	Magnolia Landing WUP Compliance 2024 10/24	\$ 1,100.00
Johnson Engineering, LLC	100422	20044888-001 203	General Engineering 10/24	\$ 3,256.00
LCEC	100416	6571809552 5/12	Electric Summary 10/24	\$ 13,814.49
Lee County Property Appraiser	100419	12646	2024 Non Ad Valorem Roll	\$ 1,084.00
Lee County Tax Collector	100418	04-43-24-L4-13RD1.0000 2024	Solid Waste Assessment 2024	\$ 23.40
Lerner Reporting Services, Inc.	100426	358	Series 2004A Annual Disclosure Fee 11/24	\$ 5,000.00

CFM Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2024 Through November 30, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Lerner Reporting Services, Inc.	100426	359	Series 2004A-1 Annual Disclosure Fee 11/24	\$ 1,500.00
Lykins Signtek, Inc.	100427	207690	50% Balance - Various Signage 11/24	\$ 6,375.00
Lykins Signtek, Inc.	100427	207691	Various Signage 11/24	\$ 1,840.00
Magnolia Landing Master Association, Inc.	100428	MLM 11012024	Monthly Landscaping 11/24	\$ 16,670.00
Mettauer Environmental Inc.	100429	3459	Debris Removal 11/24	\$ 4,914.00
Mettauer Environmental Inc.	100429	3460	Signage Repairs 11/24	\$ 2,408.78
Rizzetta & Company, Inc.	100417	INV0000094532	District Management Fees 11/24	\$ 4,579.49
Solitude Lake Management, LLC	100430	PSI122708	Monthly Lake & Pond Management Services 11/24	\$ 2,522.00
Suntech Electrical Contractors, Inc.	100423	5491-6	Fountain Pump Repairs 08/24	\$ 240.00
U.S. Bank	100424	7519929	Trustee Fees S2021 Refunding FY24-25	\$ <u>4,040.63</u>
Report Total				\$ <u>74,024.60</u>

Tab 3



4174 16th Avenue Northeast | Naples, Florida 34120
2393515555 | customercare@spectrumnightscapes.com |
spectrumnightscapes.com

RECIPIENT:

CFM CDD

3501 Avenida del Vera
North Fort Myers, Florida 33917
Phone: 7864878400

SERVICE ADDRESS:

3501 Avenida del Vera
North Fort Myers, Florida 33917

Quote #211	
Sent on	Dec 04, 2024
Total	\$22,500.00

Product/Service	Description	Qty.	Total
12w Full color uplight	12w full color with remote For palms trees and magnolias across monument	30	\$19,500.00*
12/2 low voltage	wire	1	\$500.00
Labor	Light Installation Paver removal and re-installation Wire routing, trenching, and burying	1	\$2,500.00*

A deposit of \$11,250.00 will be required to begin.

Total **\$22,500.00**

This quote is valid for the next 30 days, after which values may be subject to change.

* Non-taxable

Signature: _____ **Date:** _____



#01

#02
#03

#04

#05

#06

#07

#08

#09

#10



Location of Existing Entrance Sign

Wire run under pavers from existing transformer

Magnolia Landing Ln

Approximate Location of Proposed Entrance Sign

41

41

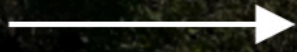


#01

#02

#03

#04



2 more light this way for additional magnolia



#01

#02

#05

#06

#03

#04

#07

#08

#09

#10

#11

#13

#12

#14

Tab 4

item	Total hours	PML hours	PML \$ total	MLL hours	MLL \$ total	BKM hours	BKM \$ total	MAZ Hours	MAZ \$ total	2-Man Crew	2-Man Total	item \$ total	notes	a la carte \$\$	
	0		0									0			
Task 1 Update GIS Data Acquisition	32	6	990	8	1080	16	1408	2	352		0	3830		3830	
Task 2 Implement Additional Online Map Layers					0		0				0	0	23867		
2.1 Updated parcel and ownership	7	4	660	2	270		0	1	176		0	1106	Tasks 2.1 and 2.2 need done together	3482	
2.2 Major ownership group parcel shading	9	4	660	4	540		0	1	176		0	1376	Tasks 2.1 and 2.2 need done together		
2.3 Update roadway name layer	6	4	660	2	270		0		0		0	930		1930	
2.4 Irrigation layer	10	4	660	2	270	4	352		0		0	1282		2282	
	0		0		0		0		0		0	0		1000	
2.6 Implement maintained Landscape areas layer	10	4	660	2	270	4	352		1		0	1283	matches plan set	2283	
2.7 Implement lake bank erosion layer	14	4	660	4	540	4	352	2	352		0	1904	matches plan set	2904	
2.8 Implement lake aerator layer	8	4	660	2	270	2	176		0		0	1106		2106	
2.9 Implement light pole layer	7	4	660	2	270		0	1	176		0	1106		2106	
2.91 Field work to locate light poles, signs, hydrants	20	4	660	16	2160		0		0	44	8008	2820		3820	
2.92 Process field work to create data layers	25	12	1980	4	540	8	704	1	176		0	3400		4400	
2.93 Update fountain layer with 7 new installations	7	4	660	2	270		0	1	176		0	1106		2106	
2.94 Update Drainage Map layer with MAZ as-builts	46	24	3960	8	1080	12	1056	2	352		0	6448		7448	
2.95	0		0		0		0		0		0	0		1000	
3.0 Implement platted easement layer	30	12	1980	8	1080	8	704	2	352		0	31000		35116	
Reimbursables												300		300	
Grand Total	231	94	15510	66	8910	58	5104	13	2289	44	8008			63113	75813

Tab 5

CFM COMMUNITY DEVELOPMENT DISTRICT

**REQUEST FOR PROPOSALS
LANDSCAPE & IRRIGATION MAINTENANCE SERVICES**

EVALUATION CRITERIA FORM

(The board may consider all information provided on this form and elsewhere in this proposal in awarding points.)

1. Personnel (30 Points Possible) (____ Points Awarded)

(E.g., skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels, etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc. with Proposal.)

- 1a. On a separate sheet following this evaluation criteria, provide a list of all subcontractors that will be hired by the Proposer to perform certain services described in the scope of services. For each subcontractor provide the following:
- i. A description of the services the subcontractors will be performing for the Proposer.
 - ii. A description of the subcontractor's qualifications for the services they will be performing for the Proposer.

Geographic Proximity - Distance of Service Branch to project is 40 miles. The average daily travel time is .75 hours under normal traffic conditions.

Management and Supervisory Personnel

Name	Years Exp.	Position/Certifications	Duties and Responsibilities
1. <u>Tom Rett</u>	<u>30</u>	<u>Account Manager/CPO</u>	<u>Lead/Supervise to requirements</u>
2. <u>Leo Rodriguez</u>	<u>10</u>	<u>Branch Manager/GIBMP</u>	<u>Oversee team and Quality</u>
3. <u>Joshua Boucher</u>	<u>14</u>	<u>Reg FL Licensed Irrigation Manager</u>	<u>Oversee all irrigation operations</u>
4. <u>Tom York</u>	<u>14</u>	<u>Irrigation Manager</u>	<u>Plan/organize daily operations</u>
5. <u>Mike Schwallenberg</u>	<u>10</u>	<u>Client Service Manager</u>	<u>Ensure client satisfaction</u>

Proposed Staffing Levels

Landscape Maintenance staff will include 10 laborers, 2 supervisors, and 2 technical personnel. In addition, list any personnel with technical expertise that will be utilized on this project. (Such as pesticide, herbicide application, arborist or horticulturist, etc.)

Name	Years Exp.	Position/Certifications	Duties and Responsibilities
1. <u>Tom Rett</u>	<u>30</u>	<u>Certified Pest Control Operator</u>	<u>Plan/manage fert/pest operation</u>
2. <u>Joshua Boucher</u>	<u>15</u>	<u>Collier Irrigation License</u>	<u>Oversee all irrigation ops</u>
3. <u>David Navarro</u>	<u>6</u>	<u>Crew Supervisor</u>	<u>Lead mow & trim crews</u>
4. <u>Antonia Gregorio</u>	<u>10</u>	<u>Turf/Shrub Spray Tech</u>	<u>Fert/Pest inspections/treatment</u>
5. <u>Freddy Gutteriguez</u>	<u>12</u>	<u>Irrigation Tech</u>	<u>Wet checks/repair</u>

4. Experience (15 Points Possible) (____ Points Awarded)

(The Board can consider more aspects of “experience” than what is provided by the Contractor here.)

(E.g., past & current record and experience of the respondent in similar projects, volume of work previously awarded to the firm; past performance in any other contracts; subcontractor listing, inventory of all equipment, etc.)

1. Project Name/Location: Coconut Point Mall Tamiami Trail Estero FL
 Contact: Juan Santiago Phone: 239-202-4949 Email: Juan.Santiago@simon.com
 Project Type/Description: Start 3/2022 Full-service contract ongoing

Dollar Amount of Contract: \$300K plus per year (contract & enhancement services)

Company’s Detailed Scope of Services for Project: Mow, edge, pruning, bed detail, irrigation, fertilization; pest control, mulch, palm and hardwood pruning, and design and enhancements.

Duration of Contract: START DATE:3/2022 END DATE Ongoing

2. ProjectName/Location: Piper’s Grove Association Naples Contact: Kary Betrand Phone: 239-594-5005 Email: manager@pipersgrovenaples.com Project Type/Description: Full Service 3 year maintenance contract. Dollar Amount of Contract: \$300K plus annual contract and enhancements. Company’s Detailed Scope of Services for Project: Mow, edge, pruning, bed detail, irrigation, fertilization; pest control, mulch, palm and hardwood pruning, and design and enhancements. Duration of Contract: START DATE:11/2023 END DATE 10/28/2026

-
-
3. Project Name/Location: Flagler Center Owners Association Contact: Brian Baker Phone: 904-686-4844 Email: _____ Project Type/Description: Full-Service 10-year contract ongoing
Dollar Amount of Contract: \$500k plus contract and enhancements,
-
-
-

Your Company's Detailed Scope of Services for Project: Lake Maintenance, Mow, edge, pruning, bed detail, irrigation, fertilization; pest control, mulch, palm and hardwood pruning, and design and enhancements

Duration of Contract: START DATE: 2013 END DATE ongoing

4. Project Name/Location Contact: Sweet Water Creek CDD/ Jerry Lambert
Phone: 248-807-2763 Email: _____ Project Type/Description: Full-Service contract
Dollar Amount of Contract: \$200k plus contract and enhancements. Your Company's Detailed Scope of Services for Project: Mow, edge, pruning, bed detail, irrigation, fertilization; pest control, mulch, palm and hardwood pruning, and design and enhancements.
-
-
-

Duration of Contract: START DATE: 1/22 END DATE ongoing

5. Project Name/Location: Encore at Fish Hawk HOA Contact: Jim Dabney Phone: 813-220-9418
Email: jdabney@tampabat.rr.com Project Type/Description: Full-Service Contract
Dollar Amount of Contract: \$365k contract plus enhancements
-
-

Your Company's Detailed Scope of Services for Project: Mow, edge, pruning, bed detail, irrigation, fertilization; pest control, mulch, palm and hardwood pruning, and design and enhancements Duration of Contract: START DATE: 10/1/2020 END DATE 3/1/24

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
FOR

CFM
COMMUNITY DEVELOPMENT DISTRICT

TO BE SUBMITTED TO:

CFM
COMMUNITY DEVELOPMENT DISTRICT
c/o John Toborg, Manager, Landscape Inspection Services Division
on or before Wednesday, December 18, 2024, at 1:00 p.m. (EST)

TO: CFM Community Development District

FROM: Duval Landscape Maintenance, LLC
(Proposing Company)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for CFM Community Development District the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All Proposals shall be in accordance with the Request for Proposals/Project Manual.

ACKNOWLEDGEMENTS

The undersigned acknowledges, by the below execution of this proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. The proposing firm agrees through submission of this proposal to honor all pricing information for one hundred twenty (120) days from the date of the proposal opening and, if awarded the District Contract on the basis of this proposal, to enter into a contract agreement within fourteen (14) days after receiving notice of the award. Proposing firm understands that inclusion of false, deceptive or fraudulent statements of this proposal constitutes fraud and that the District considers such action on the part of the proposing firm to constitute good cause for denial, suspension or revocation of a proposal submittal.

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District and/or its authorized agents, deemed necessary to verify the statements made in this proposal or attachments hereto, or regarding the ability, standing and general reputation of the proposing firm.

The undersigned further acknowledges the receipt of the Request for Proposals/Project Manual, and all Documents related thereto.

**CFM
COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL FORM**

I, Mark A. Bodkin representing Duval Landscape Maintenance LLC ("Proposing Firm"), agree to furnish the services required in the scope/specifications at the following prices:

I. Annual Contract Proposal Amount:

A. Annual Total (Initial Term)	<u>\$289,000</u> <i>(Contract Total - Parts 1 thru 4)</i>
B. Annual Total (1st Annual Renewal)	<u>\$289,000</u> <i>(Contract Total - Parts 1 thru 4)</i>
C. Annual Total (2nd Annual Renewal)	<u>\$289,000</u> <i>(Contract Total - Parts 1 thru 4)</i>
D. Annual Total (3rd Annual Renewal)	<u>\$289,000</u> <i>(Contract Total - Parts 1 thru 4)</i>

NAME OF PROPOSING FIRM: Duval Landscape Maintenance LLC

ADDRESS: 1921 Rock Road Naples FL 34120

PHONE: 239-821-9599 EMAIL: mark@duvallandscape.com

SIGNATURE: 

PRINTED NAME: Maek A. Bodkin

TITLE: Vice President of Sales

DATE: December 17, 2024

QUALIFICATION STATEMENT

TABLE OF CONTENTS

QUALIFICATION STATEMENT

LISTING OF CORPORATE OFFICERS

AFFIDAVIT FOR INDIVIDUAL

AFFIDAVIT FOR PARTNERSHIP

AFFIDAVIT FOR CORPORATION

SWORN STATEMENT UNDER SECTION 287.133(3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

SWORN STATEMENT PURSUANT TO SECTION 287.135(5), FLORIDA STATUTES, REGARDING
SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR SCRUTINIZED COMPANIES
WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST

**CFM
COMMUNITY DEVELOPMENT DISTRICT**

**PROPOSING FIRM'S QUALIFICATION STATEMENT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

Duval Landscape Maintenance, LLC

(Name of Proposing Firm)

**CFM
COMMUNITY DEVELOPMENT DISTRICT**

**PROPOSING FIRM'S QUALIFICATION STATEMENT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

Duval Landscape Maintenance, LLC

(Name of Proposing Firm)

**CFM COMMUNITY DEVELOPMENT DISTRICT
PROPOSING FIRM QUALIFICATION STATEMENT**

1. Proposing Firm: Duval Landscape Maintenance A Partnership
[Company Name] A Corporation
 A Subsidiary Corporation

2. Parent Company Name: Duval Landscape Maintenance LLC

3. Parent Company Address:

Street Address 7011 Business Park Boulevard N

P.O. Box (if any) _____

City Jacksonville State FL Zip Code 32256

Telephone 904-900-1127 Fax no. _____

1st Contact Name Jessica Horne Title Financial Manager

2nd Contact Name Edwin Cintron Title Chief Financial Officer

4. Proposing Firm Address (if different):

Street Address 1921 Rock Road

P. O. Box (if any) _____

City Naples State FL Zip Code 34120

Telephone 239-821-6210 Fax no. _____

1st Contact Name Leo Rodriguez Title Branch Manager

2nd Contact Name Mark Bodkin Title Vice President of Sales

5. List the location of the office from which the Proposing Firm would provide services to the District.

Street Address 1921 Rock Road City Naples State FL Zip Code 34120 Telephone 239-

821-6210 Fax No. _____

1st Contract Name Leo Rodriguez Title Branch Manager

6. Is the Proposing Firm incorporated in the State of Florida? Yes No

6.1 If yes, provide the following:

- Is the Proposing Firm in good standing with the Florida Department of State, Division of Corporations? Yes No

If no, please explain: _____

- Date incorporated August 2009 Charter No. L09000077374

6.2 If no, provide the following:

- The state with whom the Proposing Firm is incorporated. Florida

-

- Is the Proposing Firm in good standing with that state? Yes No

If no, please explain: _____

- Date incorporated _____ Charter No. _____

- Is the Proposing Firm authorized to do business in the State of Florida?

Yes No

6.3 If Proposing Firm is not incorporated, please identify the type of business entity. (i.e.: Limited Liability Company, Partnership, etc.) and the number of years Proposing Firm has been in the business of providing landscape services.

7. Has the Proposing Firm provided services for a community development district or similar community previously? Yes No

7.1 If yes, provide the following on a separate page:

- Number of contracts Proposing Firm has executed with community development districts and/or similar communities during the past five (5) years and the names of the entities as well as the length of the contract and whether each such community is still a current client.

8. List the Proposing Firm's total annual dollar value of comparable contracts for each of the last three (3) years starting with the latest year and ending with the most current year.

(21) 18 Million, (22) 20 Million, (23) 22 Million

9. What are the Proposing Firm's current insurance limits?

General Liability	<u>\$2,000,000</u>
Automobile Liability	<u>\$2,000,000</u>
Umbrella Coverage	<u>\$3,000,000</u>
Workers Compensation	<u>\$1,000,000</u>
Expiration Date	<u>7/1/2025</u>

10. Please state whether or not the Proposing Firm or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal contracts in any state(s)? Yes No If so, state the name(s) of the company(ies) _____

The state(s) where barred or suspended: _____
State the period(s) of debarment or suspension: _____

11. Has the Proposing Firm ever failed to fulfill its obligations under any contract awarded to it? Yes No If so, where, and why? _____

12. Has any officer or partner of the Proposing Firm ever been an officer, partner, or owner of some other organization that has failed to fulfill job duties or otherwise complete a contract? Yes No If so, state name of individual, other organization and reason, therefore. _____

13. List any and all litigation to which the Proposing Firm or any of its affiliates has been a party in the last five (5) years. _____

14. Has the Proposing Firm or any of its affiliates ever been either disqualified or denied prequalification status by a governmental entity? If so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof. Yes No

15. List five (5) current clients, including contact persons and telephone numbers, as well as their contract value and length of service:
Annual Value \$300k + Coconut Point Mall Estero FL – Full-service maintenance contract. Start date 3/22 ongoing contract.
Contact Operations Director – Juan Santiago Phone 239-202-4949 } Pipers Grove Association Naples Full Service
Contract -Start dare 12/23 three-year contract, annual value \$300k + LCAM Kary Betrand 239-513-0206 }
Flagler Center Owners Association – full-service contract Jax FL \$500k+ annual value 10-year ongoing contract
Brian Baker 904-686-4844. } Sweet Water CDD \$200k + 2022 full-service ongoing Jerry Lambert 248-807-2763
16. List three (3) jobs (including company, contact person, and telephone number) lost in the previous twelve (12) months and the reason(s) why: _____

17. List irrigation technicians and include number of years of experience: _____
Joshua Boucher Region Irrigation Manager 14 years with Collier County Irrigation license.
Tom York Irrigation Manager with 14 years of irrigation and irrigation installation
Both oversee three irrigation techs in Lee and Collier county
18. Attach current financial statements, prepared within the last one hundred eighty (180) days, showing current financial resources, liabilities, capital equipment and historical financial performance for the past one year.
19. Attach any certifications or documentation regarding educational experience of key personnel that would assist the District in evaluating the quality and experience of such personnel.
20. Key Personnel: Describe any experience of the principal individuals (foremen, superintendents, etc.) who are responsible for the actual landscape and irrigation maintenance work of your organization and who will be assigned to this contract if awarded to contractor.

<u>Thomas Rett</u>	<u>Account Manager</u>	
Name	Position	

<u>Management of Contract / Team</u>	<u>30</u>	<u>6</u>
Type of Work	Yrs. Exp.	Yrs. With Firm

<u>Joshua Boucher</u>	<u>Region Irrigation Manager</u>	
Name	Position	

<u>Leadership & Management of site Irrigation</u>	<u>14</u>	<u>12</u>
Type of Work	Yrs. Exp.	Yrs. With Firm

<u>Mike Schwallenberg</u>	<u>Client Service Manager</u>	
Name	Position	

<u>Customer Service/Meet contract requirements</u>	<u>8</u>	<u>6</u>
Type of Work	Yrs. Exp.	Yrs. With Firm

Name Tom York Position Irrigation Manager

Lead & Manage Magnolia Irrigation 14 14
Type of Work Yrs. Exp. Yrs. With Firm

Tom Rett Certified Pest Control Operation
Name Position

Plans/supervises all Fertilizer/Pest Control 30 6
Type of Work Yrs. Exp. Yrs. With Firm

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District or its authorized agents, deemed necessary to verify the statements made in this document or documents attached hereto, or necessary to determine whether the District should consider the Proposing Firm for award under this RFP, including such matters as the Proposing Firm's ability, standing, integrity, quality of performance, efficiency and general reputation.

Duval Landscape Maintenance LLC By: [Signature]

Name of Proposing Firm Mark A. Bodkin
[Type Name and Title of Person Signing]

This 17 day of December, 2024.

STATE OF FLORIDA
COUNTY OF Manatee

The foregoing instrument was acknowledged before me by means of (X) physical presence or () online notarization, this (17) day by: (Mark A. Bodkin) of: (Duval Landscape Maintenance), a: (Limited Liability) corporation, on behalf of the corporation. He/she is personally known to me or has produced (FL DLIC) as identification.

SWORN to and subscribed before me this 17 day of December, 2024.

[Signature]
Signature of Notary Public

Andrew D. Mantack
Printed name of Notary Public



CORPORATE OFFICERS

Company Name Duval Landscape Maintenance LLC Date 12/17/2024

Provide the following information for Officers of the Proposer and parent company, if any.

NAME FOR PROPOSER	POSITION OR TITLE	CORPORATE RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Rob Bullock	President/Owner	Provides senior leadership to the company and employees.	7011 Business Park Boulevard Jacksonville FL 32256
Edwin Cintron	Chief Financial Officer	Overseeing all financial aspects of the business.	7011 Business Park Boulevard Jacksonville FL 32256
FOR PARENT COMPANY (if applicable)			

**SWORN STATEMENT UNDER SECTION 287.133(3)(A),
FLORIDA STATUTES, REGARDING PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to CFM Community Development District.
2. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of Vice President of Sales for Duval Landscape Maintenance, LLC ("Proposer") and am authorized to make this Sworn Statement on behalf of Proposer.
3. Proposer's business address is: 1821 Rock Road Naples FL 34120

4. Proposer's Federal Employer Identification Number (FEIN) is: 27-0877531
(If the Proposer has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
5. I understand that a "public entity crime" as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
6. I understand that "convicted" or "conviction" as defined in Section 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
7. I understand that an "affiliate" as defined in Section 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or,
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
8. I understand that a "person" as defined in Section 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the

legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

9. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Please indicate which statement applies.)

() Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity, have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

() The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (please indicate which additional statement applies):

() There has been a proceeding concerning the conviction before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

() The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

() The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Florida Department of Management Services.)

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Sworn Statement under Section 287.133(3)(a), Florida Statutes, Regarding Public Entity Crimes and all of the information provided is true and correct.

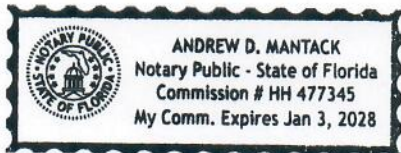
Dated this 17th day of December 2024.

Proposer: Duval Landscape Maintenance, LLC
Mark A. Bodkin

By: [Signature]
Title: Vice President of Sales

STATE OF Florida
COUNTY OF Manatee

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 17 day of December, 2024, by Mark A. Bodkin of Duval Landscape Maintenance LLC, who is personally known to me or who has produced FL DLIC as identification, and did [] or did not [] take the oath.



[Signature]
Notary Public, State of Florida
Print Name: Andrew D. Mantack
Commission No.: HH 477345
My Commission Expires: 1/3/2028

**SWORN STATEMENT PURSUANT TO SECTION 287.135(5), FLORIDA STATUTES, REGARDING
SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR SCRUTINIZED COMPANIES WITH
ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST**

***THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.***

1. This sworn statement is submitted to CFM Community Development District (“District”).
2. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of Vice President of Sales for Duval Landscape Maintenance, LLC (“Proposer”) and am authorized to make this Sworn Statement on behalf of Proposer.
3. Proposer’s business address is: 1921 Rock Road Naples, FL 34120

4. Proposer’s Federal Employer Identification Number (FEIN) is: 27-0877531
(If the Proposer has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
5. I understand that, subject to limited exemptions, Section 287.135, Florida Statutes, declares a company that at the time of proposing or submitting a proposal for a new contract or renewal of an existing contract is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes, is ineligible for, and may not proposal on, submit a proposal for, or enter into or renew a contract with a local governmental entity for goods or services of \$1 million or more.
6. Based on information and belief, at the time the Proposer submitting this sworn statement submits its proposal to the District, neither the Proposer, nor any of its officers, directors, executives, partners, shareholders, members, or agents, is listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.
7. If awarded the contract, the Proposer will immediately notify the District in writing if either the entity, or any of its officers, directors, executives, partners, shareholders, members, or agents, is placed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Sworn Statement and all of the information provided is true and correct.

Dated this 17th day of December 2024.

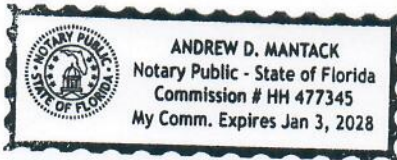
Proposer: Duval Landscape Maintenance LLC (Mark A. Bodkin)

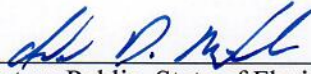
By: 

Title: Vice President of Sales

STATE OF Florida
COUNTY OF Manatee

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 17 day of December, 2024, by Mark A. Bodkin of Duval Landscape Maintenance LLC who is personally known to me or who has produced FL DLIC as identification, and did or did not take the oath.




Notary Public, State of Florida
Print Name: Andrew D. Mantack
Commission No.: HH 477345
My Commission Expires: 1/3/2028

AFFIDAVIT FOR CORPORATION

State of Florida

SS:

County of Duval

Rob Bullock
(title) President of the
Duval Landscape Maintenance LLC

(a corporation described herein) being duly sworn, deposes and says that the statements and answers to the questions in the foregoing concerning the qualification statement and corporate officers are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive or fraudulent statements in this statement constitutes fraud; and such action on the part of the Proposing Firm will be considered good cause for rejection of Proposing Firm's proposal.



(Officer must also sign here)

CORPORATE SEAL



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

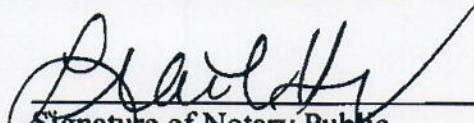
STATE OF FLORIDA
COUNTY OF Duval

The foregoing instrument was acknowledged before me by means of () physical presence or () online notarization, this (13th) day by: (Rob Bullock) of: (Duval Landscape Maintenance), a: (LLC) corporation, on behalf of the corporation. He/she is personally known to me or has produced (_____) as identification.

SWORN to and subscribed before me this 13th day of December, 2024.



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025



Signature of Notary Public

Lianna Higgs

Printed name of Notary Public

CFM COMMUNITY DEVELOPMENT DISTRICT

EXHIBIT "B"

LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL FORM

PROPOSAL FORM (Initial Term)

**CFM
COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE and IRRIGATION MAINTENANCE
REQUEST FOR PROPOSALS**

NOTE: This pricing form is intended to cover pricing for the initial one-year term of the contract. It is assumed that prices will remain the same through each of the three potential annual renewal terms. If the Proposer intends to change pricing for any renewal term, then the Proposer should submit multiple pricing forms, one for each renewal term. Otherwise, the prices stated below will be binding for the initial one-year term, and any annual renewal terms.

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

General Landscape Maintenance **\$ 232,400/yr.**

Storm Cleanup \$85.00/hr

Freeze Protection (description of ability) Shut off the irrigation water supply to protect from freezing. Wrap with insulation (foam insulation, tape and plastic bag to protect from the low temperatures.

Hand Watering

\$45.00/hr for employee with hand-held hose

\$150.00/hr for water truck/tanker

These prices are informational only and NOT to be included in General Landscape Maintenance Cost

PART 2

Fertilization (All labor and materials) **\$ 40,211 /yr.** (Include any and all turf pesticide/herbicide mixtures you intend to use throughout the year)

ST. AUGUSTINE (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Feb (late)	20-0-10 w/micro liquid herbicide	.75 LBS N/1000	3,040 LBS	\$3,400.00
May	24-0-11 w/micro liquid herbicide	1.0 LBS N/1000	4,000 LBS	\$4,500.00
Oct (early)	24-0-11 w/micro liquid herbicide	.75 LBS N/1000	2,560 LBS	\$3,360.00
Dec	16-08 w/micro liquid herbicide	.75 LBS N/1000	3,760 LBS	\$3,843.00
Applications	Based on soil sample results			

ST. AUGUSTINE cont.

BAHIA (per specifications in Part 2)

MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Feb (late)	20-0-10 w/micro liquid herbicide	.75 LBS N/1000 / #3.8/1000	2660 LBS	\$3,300
May	24-0-11 w/micro liquid herbicide	.75 LBS N/1000/ #3.2/1000	2240 LBS	\$2,836
Oct (early)	24-0-11 w/micro liquid herbicide	.75 LBS N/1000/#3.2/1000	2249 LBS	\$2,836
Dec	16-08 w/micro liquid herbicide	.50 LBS N/1000/#3.2/1000	2249 LBS	\$2,836
Applications	Based on soil sample results			

ORNAMENTALS (per specifications in Part 2)

MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Feb	8-0-10 with micros	.75 LBS N/1000	2700 LBS	\$2,900.00
May	8-0-10 with micros	.75LBS N/1000	2700 LBS	\$2,900.00
Oct	8-0-10 with micros	.75 LBS N/1000	2700 LBS	\$2,900.00

PALMS (per specifications in Part 2)

MONTH	FORMULA	APPLICATION RATE (1 ½ LBS. /100 SF PALM min.)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
March	8N-0P2O5-12K2O+4Mg	2-3 LBS / 100 SF	650 LBS	\$900.00
May	8N-0P2O5-12K2O+4Mg	2-3 LBS / 100 SF	650 LBS	\$900.00
October	8N-0P2O5-12K2O+4Mg	2-3 LBS / 100 SF	650 LBS	\$900.00
December	8N-0P2O5-12K2O+4Mg	2-3 LBS / 100 SF	650 LBS	\$900.00

Please list any additional fertilization for those plant materials requiring specialized applications.

SPECIALTY PLANT MATERIALS

MONTH	FORMULA	PLANTS TO BE FERTILIZED (Roses, Crapes, Loropetalum, Ixora, Azalea, etc.)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION

The totals in the “Cost per application” column should equal your Total Fertilization Cost for the year.

PART 3

Pest Control (All labor and materials)
 (if entire pesticide allowance is required) *

\$ 5,000.00 /yr.

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections & TopChoice applications will be performed at the discretion of the District’s BOS.
(These shall not be included in either the Pest Control cost listed above, nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

\$ _____ /yr.(based on quantities below)

(OTC injections per specs - do not include in Grand Total)

Palm Type	Palm Qty	# of Inoculations per quarter per palm (based on size) (i.e. (2) inoculations per large Canary Palm per 1/4, etc.)	Cost per Individual Inoculation	Total Cost per Year (4x per year)
Coconut Palm	65	1	\$59.00	\$15,340
Sylvester Palm	4	1	\$59.00	\$944.00

The CDD reserves the right to subcontract out any and all OTC Injection events.

Application of Top Choice for annual treatment of Fire Ants

For informational purposes only, please provide a cost to apply Top Choice for the annual control of fire ants in areas designated in the Scope of Services.
 \$ 7,500/yr.

PART 4

Irrigation (All labor and materials)

\$ 11,389.00 /yr.

<p>Freeze Protection (description of ability) Freeze Protection (description of ability) <u>Shut off the irrigation water supply to protect from freezing. Wrap with insulation (foam insulation, tape and plastic bag to protect from the low temperatures.</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>\$ <u>650.00</u> /application <u>(do not include in Irrigation Total or Grand Total)</u></p> <p>After hours emergency service hourly rate <u>\$ 95.00</u> /hr. (i.e. broken mainlines, pump & wells, etc.)</p> <p><u>Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
--

PART 5

Installation of Pine Bark Mulch (medium) (All labor and materials) \$ 35,000 /yr.
(if both topdressings are performed - do not include in Grand Total)

Based on quantities determined by Contractor’s field measurements at time of bidding, Contractor shall install:

231 CY Medium Pine Bark Mulch per specs for the first top-dressing at \$ 65.00 /CY (app. April) = \$ 15,000 April top-dressing

And

308 CY Medium Pine Bark Mulch per specs for the second top-dressing at \$ 65.00 /CY (app. October) = \$ 20,000 October top-dressing

Each top-dressing shall leave all beds with a depth of 3” after compaction.

The DISTRICT reserves the right to subcontract any mulching event to an outside vendor

PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor.

Contractor shall install 150 (4") annuals up to four (4) times per year per specs at the direction of the District at \$2,100/00/annual

\$ 525.00/rotation

\$ 2,100.00 /yr. (if all rotations are performed - **do not include in Grand Total**)

GRAND TOTAL (PARTS 1, 2, 3 & 4 - This is what contract will be written for)

\$ 289,000/ (Initial Term)

FIRST ANNUAL RENEWAL \$ 289,000 /yr.

SECOND ANNUAL RENEWAL \$ 289,000/yr.

THIRD ANNUAL RENEWAL \$ 289,000/yr.

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Contractor/Firm Name Duval Landscape Maintenance LLC

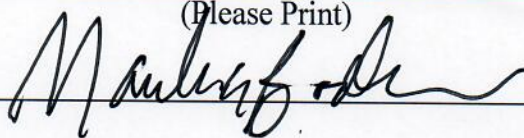
Firm Address 1821 Rock Road

City/State/Zip Naples, FL 34120

Phone Number 239-821-9599 Email mark@duvallandscape.com

Name and Title of Representative Mark A. Bodkin / Vice President of Sales

(Please Print)

Representative's Signature 

Date December 18, 2024

ADDENDA – Proposer acknowledges the receipt of Addendum No.'s

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

Dated this _____ day of _____, 2024

Contractor to provide the value of each of the maintenance items listed below:

General Landscape Maintenance

Mowing, hard edging, blowing off hard surfaces: \$ 4,000 / event

Pond bank mowing, including line-trimming to water's edge: \$ 3,800/ event

Bed detailing, including weeding, soft-edging, shrub pruning, delineation and dead-wooding, dead-heading of annuals, trash and landscape litter removal: \$ 6,900 / event

Tree Lifting: \$ 1,900/ event

Palm Pruning, including seed pods, old flower stalks, and inflorescence, vines & volunteers: \$ 5,600/ event



Duval Landscape

M A I N T A I N A N C E

LICENCES AND CERTIFICATIONS

IRRIGATION SPRINKLER

Cert Nbr: LCC2018000399 Exp: 09/30/2025 Issuance Nbr: 20180000277
State Nbr: State Exp:

DUVAL LANDSCAPE MAINTENANCE, LLC
BOUCHER, JOSHUA J.
7011 BUSINESS PARK BLVD N
JACKSONVILLE, FL 32256

This Collier County Certificate of Competency's status and expiration date may change on July 1, 2025 due to the State of Florida Senate Bill No. 1142. Please visit our website at www.colliercountyfl.gov for more information as it becomes available.

Collier County
Board of County Commissioners
Certificate of Competency
Collier County - City of Marco - City of Naples - City of Everglades

Issued Date: 10/01/2024
DUVAL LANDSCAPE MAINTENANCE, LLC
7011 BUSINESS PARK BLVD N
JACKSONVILLE, FL 32256

(904) 900-1127
CAIN, TAYLOR LEE
LCC2016000399
201600001387

LANDSCAPING RESTRICTED
09/30/2025

Company:
Address:
Telephone:
Qualifier:
License #:
Issuance #:
Classification:
Valid Thru:
State License #:
State Valid Thru:

It is the Qualifier's responsibility to keep current all records with Collier County.

This shall include insurance certificates and/or contact information. Always verify licenses online at <https://cvportal.colliercountyfl.gov/CityViewWeb>

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

This Collier County Certificate of Competency's status and expiration date may change on July 1, 2025, due to the State of Florida Senate Bill No. 1142. Please visit our website at www.colliercountyfl.gov/cvportal.colliercountyfl.gov for more information as it becomes available.

CERTIFICATE OF COMPETENCY COLLIER COUNTY

Landscaping Restricted Contractor | Irrigation Sprinkler contractor

DTATE FLORIDA PRDT CONTROL BUSINESS LICENSE



State of Florida
Department of Agriculture and Consumer Services
Bureau of Licensing and Enforcement

PEST CONTROL LICENSE

Number: JB353088

DUVAL LANDSCAPE MAINTENANCE, LLC
1921 ROCK ROAD, NAPLES, FL 34120

This is to Certify that the Pest Control Firm named above is licensed by the State of Florida, Department of Agriculture and Consumer Services for the Year Ending September 30, 2025 as prescribed by Law.

WILTON SIMPSON
Commissioner of Agriculture

Issue Date: September 4, 2024

DLCK (145) 0001

STATE OF FLORIDA PEST CONTROL LICENSES

STATE OF FL CPO NAPLES BRANCG

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

Date November 30, 2023
 File No. LF23999
 Expires November 25, 2027

THE LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 487 FOR THE PERIOD EXPIRING: November 25, 2027

MARK ALAN BODKIN
 104 14TH STREET CIRCLE NE
 BRADENTON FL 34212

WILTON SIMPSON, COMMISSIONER

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

MARK ALAN BODKIN
 LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER
 LF23999

HAS PAID THE FEE REQUIRED BY CHAPTER 487 FOR THE PERIOD EXPIRING November 25, 2027

WILTON SIMPSON, COMMISSIONER

Wilton
 Walkie-Talkie - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
 3125 CONNER BLVD, BLDG. 3
 TALLAHASSEE, FLORIDA 32399-1459

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

Date August 3, 2024
 File No. JF8172
 Expires June 1, 2025

THE CERTIFIED PEST CONTROL OPERATOR NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: June 1, 2025

MARK ALAN BODKIN
 104 14TH STREET CIRCLE NE
 BRADENTON, FL 34212

WILTON SIMPSON, COMMISSIONER

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

MARK ALAN BODKIN
 CERTIFIED PEST CONTROL OPERATOR
 JF8172

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING June 1, 2025

WILTON SIMPSON, COMMISSIONER

Wilton
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BUREAU OF LICENSING & ENFORCEMENT
 3125 CONNER BLVD, BLDG. 3
 TALLAHASSEE, FLORIDA 32399-1459

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

Date July 10, 2024
 File No. JF238828
 Expires June 1, 2025

THE CERTIFIED PEST CONTROL OPERATOR NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: June 1, 2025

THOMAS PATRICK REITZ
 1356 MOORE BLVD, UNIT 1015
 NAPLES, FL 34114

WILTON SIMPSON, COMMISSIONER

STATE OF FLORIDA
 Department of Agriculture and Consumer Services
 BUREAU OF LICENSING AND ENFORCEMENT

THOMAS PATRICK REITZ
 CERTIFIED PEST CONTROL OPERATOR
 JF238828

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING June 1, 2025

WILTON SIMPSON, COMMISSIONER

Wilton
 Walkie-Talkie - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
 3125 CONNER BLVD, BLDG. 3
 TALLAHASSEE, FLORIDA 32399-1459

• GREEN INDUSTRY BEST MANAGEMENT PRACTICES CERTIFICATE



FNGLA CERTIFIED HORTICULTURE PROFESSIONAL



CERTIFICATE OF COMPLETION

Leopoldo Rodriguez

Has Completed a FDOT Approved Temporary Traffic Control (TTC) Intermediate Course

Training Provider:

myTTonline
83 Geneva Dr. Ste. 621394
Oviedo FL 32762
Phone: 407-901-0206

Verify this Certificate by visiting www.motadmin.com



623059
Certificate No.

G.H.
Instructor

04/19/2028
Expiration Date

04/24/2024
Issue Date



Certificate:

623059

Issued: 04/26/2024

Expires: 04/19/2028

Instructor:GH

Leopoldo Rodriguez

Has Completed a FDOT Approved Temporary Traffic
Control: Intermediate Course.

Training Provider:

myTTonline
83 Geneva Dr. Ste. 621394
Oviedo, FL 32762
Ph: 407-901-0206

Verify this Certificate at www.motadmin.com.



Company ID Number: 954312



THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY



Company ID Number: 954312

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name: Edwin R Clinton
Phone Number: 9049001127
Fax: 9042120547
Email: edwin@duvallandscape.com

Name: Jamey Goss
Phone Number: 5619456613
Fax:
Email: jamey@duvallandscape.com



Company ID Number: 954312



Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Duval Landscape Maintenance LLC
Company Facility Address	7011 Business Park Blvd North Jacksonville, FL 32256
Company Alternate Address	
County or Parish	DUVAL
Employer Identification Number	270877531
North American Industry Classification Systems Code	561
Parent Company	
Number of Employees	100 to 499
Number of Sites Verified for	6 site(s)

LEE COUNTY BUSINESS TAX RECEIPT

5

2024 - 2025

LEE COUNTY LOCAL BUSINESS TAX RECEIPT

Account Expires: September 30, 2025

Account Number: 1050715
Receipt Number: 1800514
State License Number: GV33088

Location:
7011 BUSINESS PARK BLVD N
JACKSONVILLE, FL 32256

May engage in the business of PROFESSIONAL LANDSCAPING COMPANY
--

THIS LOCAL BUSINESS TAX RECEIPT IS NON REGULATORY

Payment Information:		
PAID INT: 06-02530166	08/13/2024	\$95.00

DUVAL LANDSCAPE MAINTENANCE LLC
BODKIN MARK A
7011 BUSINESS PARK BLVD N
JACKSONVILLE, FL 32256



Ordinance 08-08
Expires 10/01/2025



Ordinance 08-08
Expires 10/01/2025

Duval Landscape Maintenance, LLC

Audited Financial Statements

December 31, 2022

Contents

Independent Auditor's Report	1
Balance Sheets.....	2
Statements of Income and Retained Earnings	3
Statements of Stockholder's Equity	4
Statements of Cash Flows	5
Notes to the Financial Statements	6-12



WR Howell CPA, PA
283 Cranes Roost Blvd, Ste 111
Altamonte Springs, Florida 32701
(407) 515-1121
Whowell@cpa.com

Independent Auditor's Report

Duval Landscape Maintenance, LLC

7011 Business Park Blvd North

Jacksonville, Florida 32256

Opinion

We have audited the financial statements of Duval Landscape Maintenance, LLC, which comprise the balance sheet as of December 31, 2022, and the related statement of income, changes in stockholders' equity, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Duval Landscape Maintenance, LLC as of December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Duval Landscape Maintenance, LLC and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Duval Landscape Maintenance, LLC's ability to continue as a going concern for reasonable period of time.

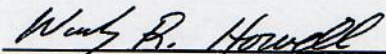
Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, that would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Duval Landscape Maintenance, LLC's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluated the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Duval Landscape Maintenance, LLC's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.



WR HOWELL CPA, PA

Altamonte Springs, Florida

March 22, 2023

Duval Landscape Maintenance, LLC
 Balance Sheet
 At December 31

	2022
<u>ASSETS</u>	
Current Assets	
Cash & cash equivalents	\$ 500,036
Total cash & cash equivalents	500,036
Accounts Receivable	2,232,778
Prepaid Expenses	12,499
Other Current Assets	5,514
Total Current Assets	2,250,791
Property & equipment, net of accumulated depreciation	2,041,863
Other Assets	
Security Deposits	54,135
Leased assets	180,847
Due from Shareholder	932,490
TOTAL ASSETS	\$ 5,960,162
 <u>LIABILITIES & EQUITY</u>	
Current liabilities	
Accounts Payable	240,455
Short Term Liabilities	1,471,560
Payroll Liabilities	140,458
Portion of Long Term Debt due Within One Year	804,478
Total current liabilities	2,656,951
Long Term Debt	1,414,264
Lease obligation	180,847
Total liabilities	4,252,063
 <u>EQUITY</u>	
Common stock - \$1 par, 1000 shares issued & outstanding, 1000 authorized	1,000
Retained earnings	1,707,099
TOTAL LIABILITIES & EQUITY	\$ 5,960,162

Duval Landscape Maintenance, LLC
Income Statement
For the Year Ended December 31

	2022
<u>Income</u>	
Revenue from Services	\$ 20,728,451
Total income	20,728,451
Cost of Goods Sold	
Direct Expenses	3,283,306
Direct Wages	6,832,441
Total Costs of Goods Sold	10,115,746
Gross Profit	10,612,705
<u>Expenses</u>	
General and Administrative Expenses	1,387,917
Payroll Expenses	2,253,008
Employee Benefits	227,145
Payroll Tax Expense	778,864
Other Employee Costs	169,075
Rent Expense	425,210
Depreciation	968,222
Sales and Marketing	1,308,143
Vehicles & Equipment	1,619,032
Tax Expense	43,518
Interest Expense	109,816
Insurance Expense	714,742
Total Expenses	10,004,692
Other Income & Expenses	
Interest Income	46,625
Gain / (Loss) on Sale of Assets	30,926
	77,551
Net Income	685,562
Retained Earnings Beginning of Year	1,643,219
Common Stock	(1,000)
Shareholder Distributions	(620,682)
Retained Earnings End of Year	\$ 1,707,099

Duval Landscape Maintenance, LLC
Statement of Changes in Stockholder's Equity
For the Year Ended December 31, 2022

	Common Stock	Additional Paid-in Capital	Retained Earnings	Accumulated Other Comprehensive Income	Total
Beginning Balance 2022	1,000	-	1,643,219	-	1,644,219
Shareholder Distributions	-	-	(620,682)	-	(620,682)
Adjustment to Retained Earnings			(1,000)		(1,000)
Net Income	-	-	685,562	-	685,562
Ending Balance 2022	<u>\$ 1,000</u>	<u>\$ -</u>	<u>\$ 1,707,099</u>	<u>\$ -</u>	<u>\$ 1,708,099</u>

Duval Landscape Maintenance, LLC
Statement of Cash Flows
For the Year Ended December 31

<u>Cash flows from operating activities:</u>	<u>2022</u>
Net income	\$ 685,562
Adjustments to reconcile net income to cash provided by operating activities:	
(Increase) decrease in accounts receivable(net)	(180,280)
(Increase) decrease in other asset	(116,130)
Increase (decrease) in accounts payable	(100,314)
Increase (decrease) in short term liabilities	971,052
Changes in security deposits	(34,924)
Net cash provided by operating activities	<u>1,224,967</u>
 <u>Cash flows from investing activities:</u>	
Changes in accumulated depreciation	904,073
Acquisition of fixed assets	<u>(1,046,121)</u>
Cash used in investing activities	(142,048)
 <u>Cash flows from financing activities:</u>	
Increase (decrease) in loans payable, long-term	(230,396)
Shareholder distributions	<u>(620,682)</u>
Net cash used in financing activities	(851,078)
Net increase (decrease) in cash & cash equivalents	231,840
Cash & cash equivalents at beginning of year	268,195
Cash & cash equivalents at end of year	<u>\$ 500,036</u>
 Interest Expense	 \$ 109,816

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

NATURE OF OPERATIONS

Duval Landscape Maintenance, LLC provides landscape services in multiple locations in the state of Florida. The Company is based in Jacksonville Florida with locations in Tampa, Sarasota, Orlando, West Palm and Naples. The Company was established January 22, 2014 as a Limited Liability Company in the state of Florida.

BASIS OF ACCOUNTING

The Company prepares its financial statements in accordance with accounting principles generally accepted in the United States of America, which involves the application of accrual accounting. Revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

REVENUE RECOGNITION

The Company provides landscaping services primarily to commercial organizations. Revenues are recognized when control of such services is transferred to the customer, in an amount that reflects the consideration the Company expects to be entitled to in exchange for the services provided. For landscaping services this means when the job is completed then the customer is invoiced and revenue is recognized in accordance with FASB ASC 606.

USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

CASH AND CASH EQUIVALENTS

The Company considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

CONCENTRATION OF CREDIT RISK

The Company banks with a high credit quality financial institution. At times, the bank account may be in excess of the Federal Deposit Insurance Corporation (FDIC) insurance limit, which is \$250,000 at each financial institution. At December 31, 2022 the company had funds in excess of the limit by \$225,669.

2. ACCOUNTS RECEIVABLE

Accounts receivable consist of trade receivables and arise when a job has been completed and revenue has been recorded. Most invoices are due within 30 days of receipt by the customer. At December 31, 2022 the company had \$2, 429,842 on the balance sheet for accounts receivable. Of this, \$395,500 was more than 90 days past due, \$341,250 was between 60 and 90 days past due, \$143,225 was between 30 and 60 days past due, \$605,915 was less than 30 days past due and \$937,959 was current.

3. ALLOWANCE FOR DOUBTFUL ACCOUNTS

Management uses a percentage methodology to calculate the expected accounts receivable that may become uncollectible. This method calculates a percentage of each aging category as uncollectible based on historical experience. The balance in Allowance for doubtful Accounts at December 31, 2022 was \$197,064

4. DEPRECIATION

The Company's fixed assets are depreciated using the straight-line method.

5. PROPERTY AND EQUIPMENT

Property and equipment are stated at cost, net of accumulated depreciation. For financial statement reporting purposes depreciation is recorded on the straight-line basis over the asset's useful lives. Because the Company is taxed as an S Corporation for federal income tax purposes, no provision has been made to reflect differences in financial statement vs income tax accounting for fixed assets and depreciation expense. For the same reason, no provision has been made for deferred tax calculations. At December 31, 2020 and 2019 fixed assets consist of:

	<u>Useful lives</u>	<u>Costs</u>	<u>Accumulated Depreciation</u>	<u>Net</u>
Office Equipment	(3-5)	12,838	(12,838)	\$0
Furniture & Fixtures	(3-5)	1,982	(1,982)	\$0
Transportation Equipment	(3-5)	4,298,219	(3,000,600)	1,300,529
Landscaping Equipment	(3-5)	<u>2,538,276</u>	<u>(1,794,034)</u>	<u>746,522</u>
		\$6,851,315	(\$4,809,452)	\$2,041,863

Expenditures for maintenance and repairs are expensed as incurred. When assets are sold or otherwise disposed of, the related cost and accumulated depreciation are removed from their respective accounts. Net gains applicable to the disposal of fixed assets are reported as other income.

6. ADVERTISING

The Company expenses advertising costs as they are incurred. Advertising expenses for the year ended December 31, 2022 were \$8,784.

7. INCOME TAX

The Company is treated as an S Corporation for federal income tax purposes. In lieu of corporate income taxes, the shareholder is taxed on their personal return for their proportional share of the Company's taxable income. Therefore, no provision or liability for federal income taxes has been included in the financial statements. Generally, the corporation will distribute cash to the shareholder to pay their share of federal income tax. For the same reason, there are no calculations provided regarding deferred income tax assets or liabilities. Tax returns subsequent to 2019 remain subject to examination by federal authorities.

8. ACCOUNTS PAYABLE

The balance of accounts payable at December 31, 2022 was \$240,455. Of this, \$115,475 was over 90 days past due, \$8,096 was between 60 and 90 days past due, \$4,616 was between 30 and 60 days past due, \$43,253 was less than 30 days past due and \$69,016 was current. Per management, older balances are a result of disputed amounts which are being worked out.

9. FINANCING ACTIVITIES

The Company maintains two lines of credit used for short term financing needs. As of December 31, 2022 the total liability for short term lines of credit were \$949,111. For equipment purchases the company utilizes notes payable with various financial institutions. Long term notes payable at December 31, 2022 were \$2,218,742.

10. ACCRUED BONUS INCENTIVES PAYABLE

The Company utilizes bonus incentives to reward performance at the branch manager and sales representatives level.

11. LEASES

The Company has lease agreements in the five locations where it operates outside of the Jacksonville Florida area. The lease location in Jacksonville is owned by the owner of Duval Landscape Maintenance, LLC and is discussed further in note 14, Related Party Transactions. Lease terms vary from one to three years. It is assumed for estimate purposes that the lease obligations are year to year past the lease agreement. The estimated lease obligation for the next five years is as follows, with an estimated 5% escalation clause, and not including Jacksonville:

2023	\$267,750
2024	\$281,138
2025	\$295,194
2026	\$309,954
2027	<u>\$325,452</u>
Total	\$1,479,488

In accordance with ASC 842, the present value of the lease obligation has been recorded as an asset with a corresponding liability for the same amount. The amount recorded on the balance sheet is \$180,847.

12. SHORT TERM LIABILITIES

Short term liabilities consist of the following:

Credit cards payable	\$279,750
Bonus incentives	240,689
Line of credit 1	517,583
Line of credit 2	431,528
Prepaid revenue/job deposits	<u>2,010</u>
Total	\$1,417,560

Duval Landscape Maintenance, LLC
Notes to the Financial Statements
December 31, 2022

13. LONG TERM DEBT

Long-term debt at December 31, 2012 consisted of the following:

De Lage Landen 500-50435222	\$59,803
De Lage Landen 500-50440205	\$97,205
Fifth Third 0026	\$281,819
Fifth Third 0034	\$476,386
Fifth Third 0042	\$160,361
Fifth Third 0059	\$87,821
Ford Credit 54555, Matures 6/16/2027, 2.9%	\$37,897
Ford Credit 82008, Matures 10/08/2027, 3.89%	\$45,930
Ford Credit 74080, Matures 11/11/2027, 3.39%	\$82,889
Ford Credit 59768, Matures 10/10/2027, 4.39%	\$46,092
Ford Credit 59810, Matures 10/10/2027, 4.39%	\$46,092
Ford Credit 59903, Matures 10/10/2027, 4.39%	\$46,092
Ford Credit 54432, Matures 09/17/2027, 4.89%	\$46,108
Ford Credit 63473, Matures 09/17/2027, 4.89%	\$46,108
Ford Credit 08086, Matures 02/02/2028, 4.89%	\$90,170
Synovus Equip 136-13, Matures 12/31/2024, 3%	\$192,875
Synovus Equip 136-14, Matures 12/31/2024, 3%	\$350,426
Wells Fargo 30921	\$25,952
Less: current maturities of long-term debt	<u>\$804,478</u>
Long-term debt less current maturities	\$1,414,264

14. RELATED PARTY TRANSACTIONS

The Company leases facilities in Jacksonville Florida from another entity that is owned by the same individual that owns this company. In 2022 the amount paid for this lease totaled \$170,000.

15. PAYROLL AND PAYROLL LIABILITIES

Payroll liabilities consist of payroll for the period ending December 31, 2022 with a pay date of January 5, 2023 (\$107,617.24), payroll taxes (\$28,917.34, payroll processing fee (\$2,178.58) and 401k (\$1,744.36).

16. SUBSEQUENT EVENTS

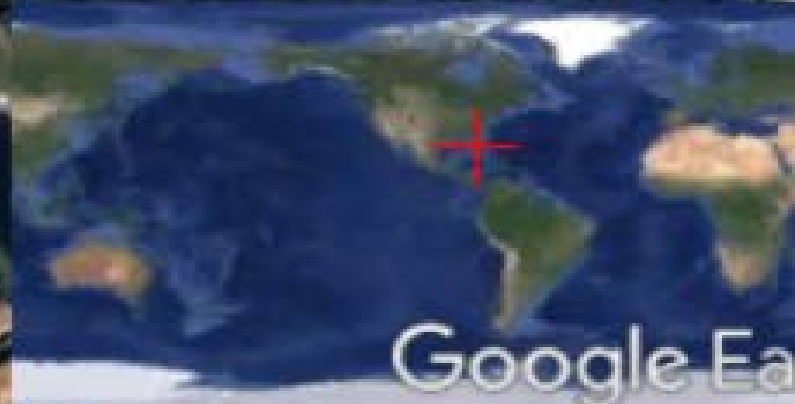
The company has evaluated all subsequent events through March 22, 2023 which is the date the financial statements were available to be issued. No reportable events were discovered.

Landscape Maintenance Proposal for:

Magnolia Landing Community Development District



Image © 2024 Airbus



Google Earth



Prepared By:
Mark A. Bodkin
Vice President of Sales

Table of Contents

Introduction

Company Overview

**Operations Plan/Design
Capability**

Our Approach to Quality

**Estimating and
Accountability**

Equipment Plan

Detailed Reporting and Safety

**References, Certificate of
Insurance**

Proposal Summary

Frequency Calendar –

Turf/Trees & Shrubs Month/\$

**Contract Proposal Amount/Signature
Pages**

Conclusion

On behalf of Duval Landscape Maintenance, we want to thank you for the opportunity and consideration to become your future landscape management services contract provider. The possibility of partnering with you is exciting! We are eager for the chance to service all your landscape needs as a single-source landscape maintenance partner. Our commitment to quality, customer service, and consistent communication are the pillars on which our culture is built.

Quality is the conformance to established and agreed-upon requirements. We at Duval Landscape Maintenance manage this from the very beginning by means of our initial assessment and estimating of your property. Our team of experts spends significant time on site, utilizes sophisticated measuring/budgeting software, and cross-references decades of field experience to ensure we understand the unique agronomic and horticulture characteristics that your property presents. Our precise quantifying process is our approach for each job to ensure accurate hours, crew size, type & size of equipment, and clearly defined specifications resulting in precise daily, weekly, & annual work process(s).

In the following pages, you will learn about Duval Landscape Maintenance and why we are the best choice as an organization. It is our desire to build partnerships through hard work that create lasting relationships. We believe that landscaping is about more than simply keeping up appearances and we hope we get the chance to show you just exactly what that means. Once again, we are grateful for the opportunity to propose our bid for partnership with Magnolia Landing CDD .

Sincerely,
Mark A. Bodkin
Vice President of Sales



Duval Landscape
MAINTAINANCE

INTRODUCTION/OVERVIEW

- ✓ Duval Landscape is privately owned and was started in 2009 with one landscaping contract.
- ✓ Since then, the company has rapidly grown to include over 340 full-time employees serving over 120 commercial customers throughout the state of Florida.
- ✓ Incorporated since August 12th, 2009. Duval Landscape Maintenance (Charter No. L09000077374 / FEIN 27 0877531) has since grown into one of the premier landscaping companies in Florida.



Duval Landscape
MAINTAINANCE

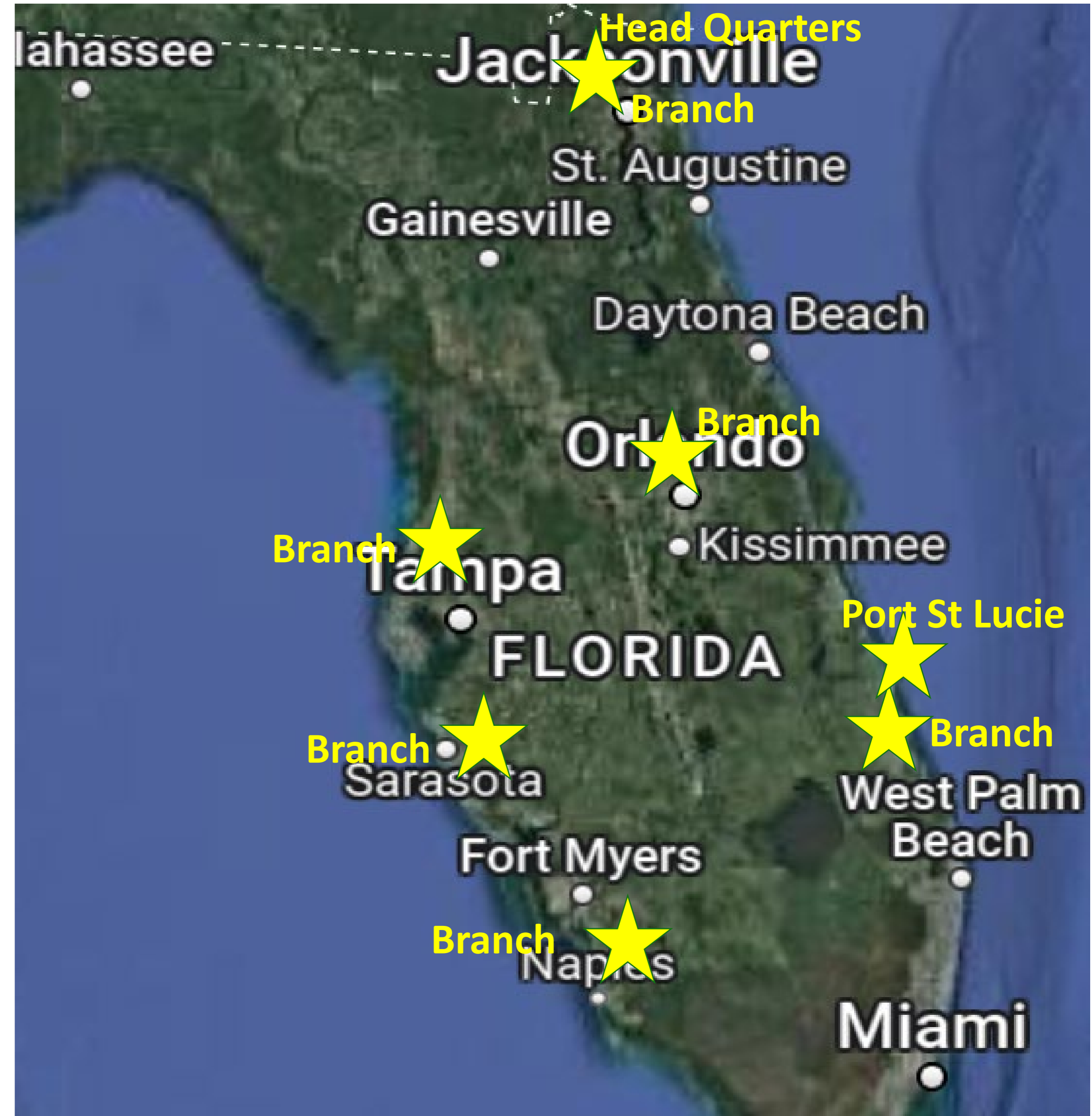
- ✓ Duval Landscape Maintenance financial strength is excellent. We have experienced year-over-year growth exceeding 20% for the past 4 years after ending 2022 with nearly \$25MM in total company revenue, while achieving a strong 8% EBITDA profit rating.
- ✓ In addition, we ended 2022 with \$2.7MM in fixed assets and have an additional \$2MM in available line of credit with our banking partners for fast, immediate growth to meet any customer needs.
- ✓ .Our corporate headquarters is located at 7011 Business Park Blvd N, Jacksonville FL 32256, and other branches across the state are at the following locations:



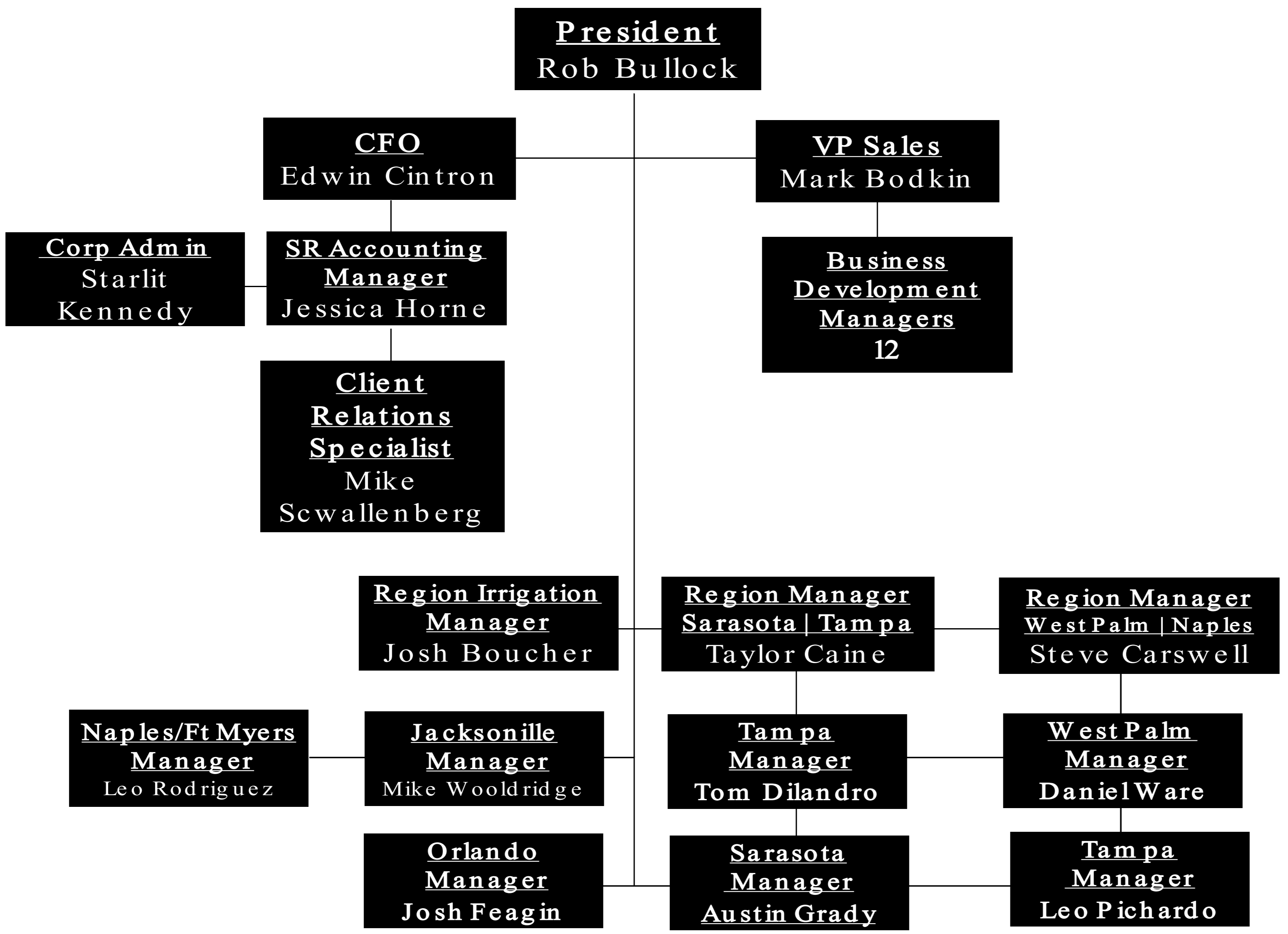
Duval Landscape
MAINTENANCE

Duval Landscape Maintenance Company Locations

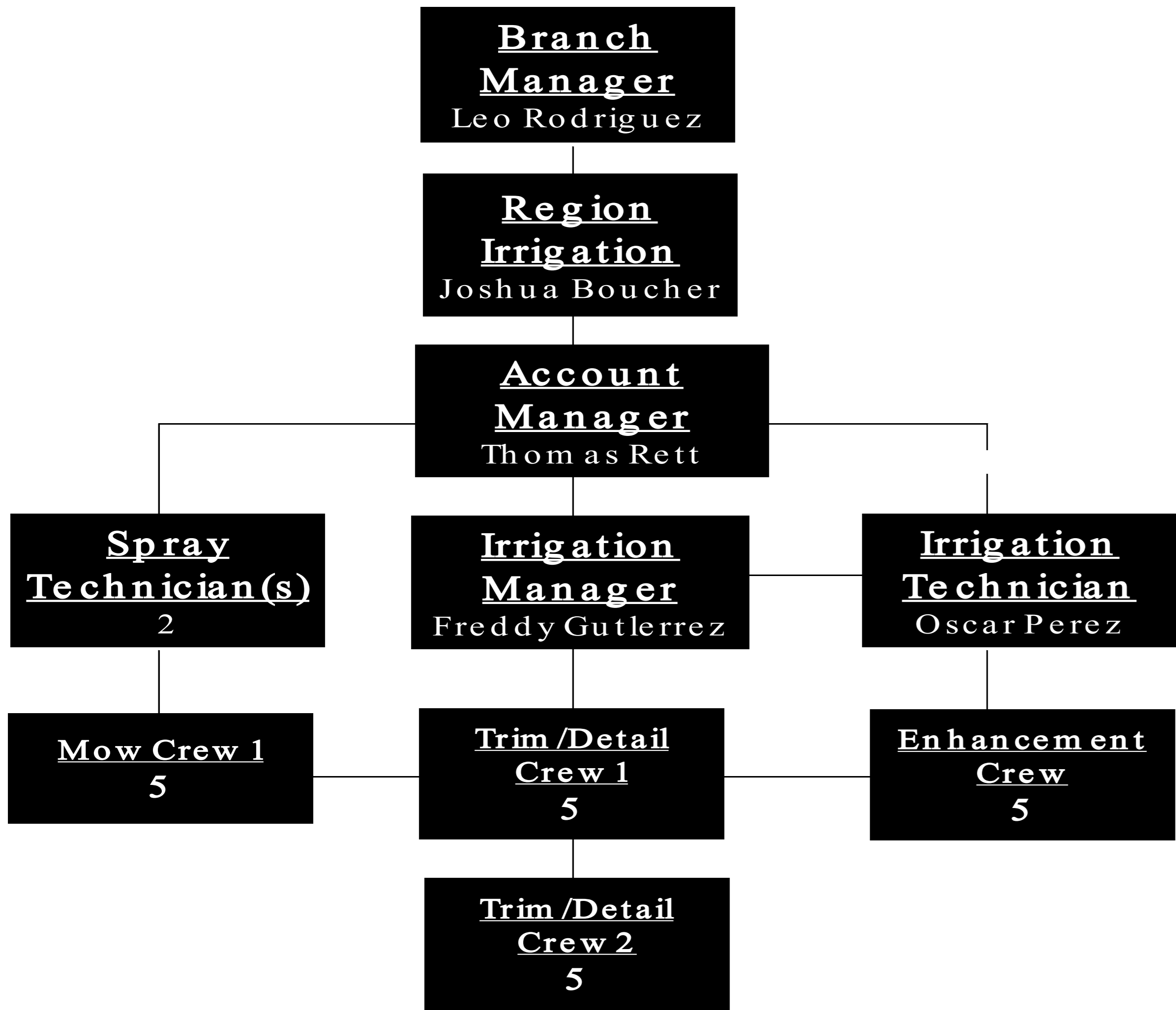
- ✓ Naples: 1921 Rock Road | Naples FL 34120
- ✓ Sarasota 6770 15th Street | Sarasota FL 34243
- ✓ Jacksonville: 7011 Business Park Blvd N | Jacksonville FL 32256
- ✓ Tampa: 4501 Ulmerton Road, Suite 7 | Clearwater FL 33762
- ✓ Orlando: 2423 S. Orange Ave Ste 117 | Orlando FL 32806
- ✓ West Palm Beach: 1287 & 5 Bryan Rd | West Palm Beach FL 33470



Duval Landscape Maintenance Company Organization



Magnolia Landing CDD - Operational Organization



- ✓ Account Manager/QC Representative: points of contact for the Magnolia Landing CDD.
- ✓ Account Manager: Inspect Daily (walk with Supervisors) total accountability and ownership of the site.
- ✓ Work orders managed in “real time” Daily.
- Mow/Detail Supervisors report directly to the Account Manager.
- ✓ Spray Technicians ensure Integrated Pest Management year round
- ✓ Certified Irrigation Technician conducts quality audits and water management to keep your grass lush.

Magnolia Landing CDD – Operational Plan

MOWING

ST AUGUSTINE/ BAHIA GRASS& BAHIAS GRASS
ONE (5) MAN TEAM-(SUMMER- WEEKLY
WINTER - BI-WEEKLY 46 MOWS

BED DETAIL & TRIMMING-PRUNING

ONE (5) MAN TEAMS PER SCOPE OF WORK WEEKLY
MONTHLY.

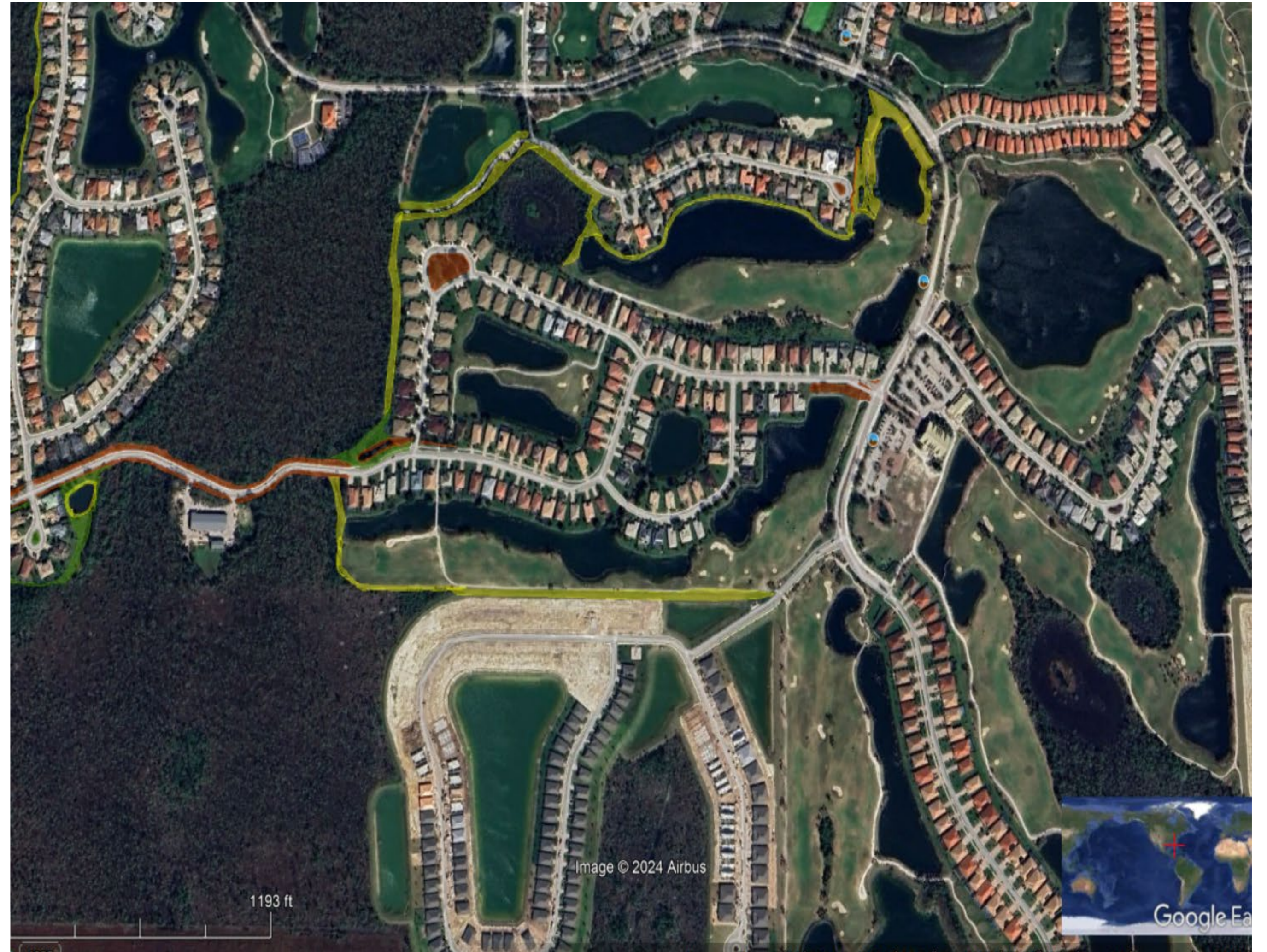
IRRIGATION INSPECTION (WET CHECK)

ONE FULL-TIME (1) IRRIGATION TECHS
WEEKLY/
MONTHLY WET CHECK (ALL
COMMUNITY DISTRICT 1 AREAS

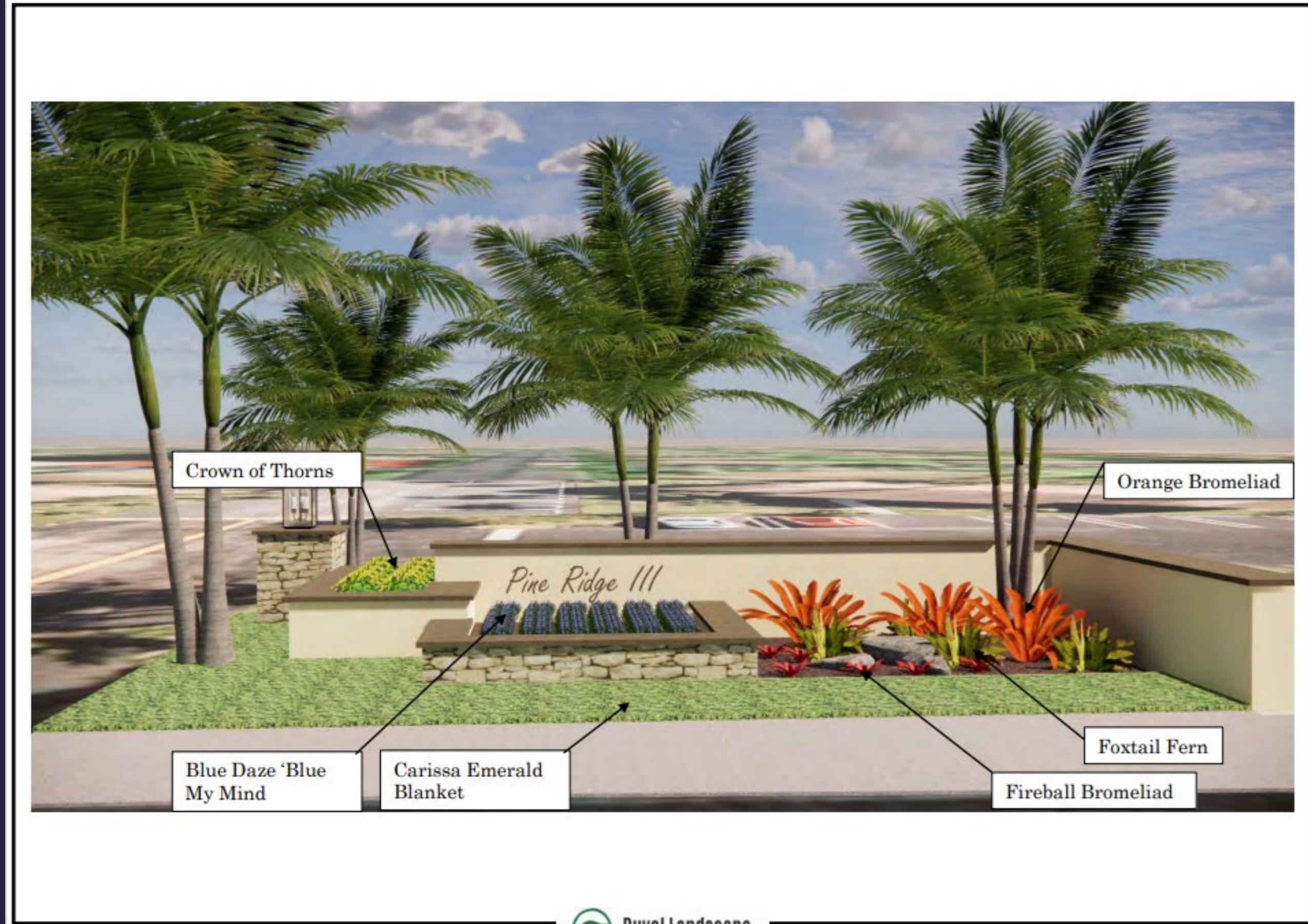
SPRAY TECHS

TWO (2) SPRAY TECHS
WEEKLY/MONTHLY INSPECT & TREAT
(ALL CDD 1 AREAS) IPM
WEEDS/INSECT/DISEASE

SEE FREQUENCY CHART FOR
FERTILIZATION APPLICATIONS



Duval Landscape Design Renderings



Pine Ridge III



Monument Design - Day



Pine Ridge III



Monument Design - Night



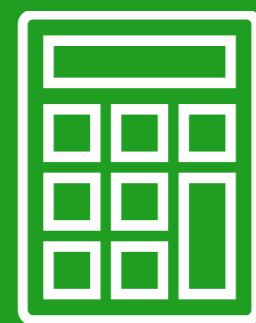
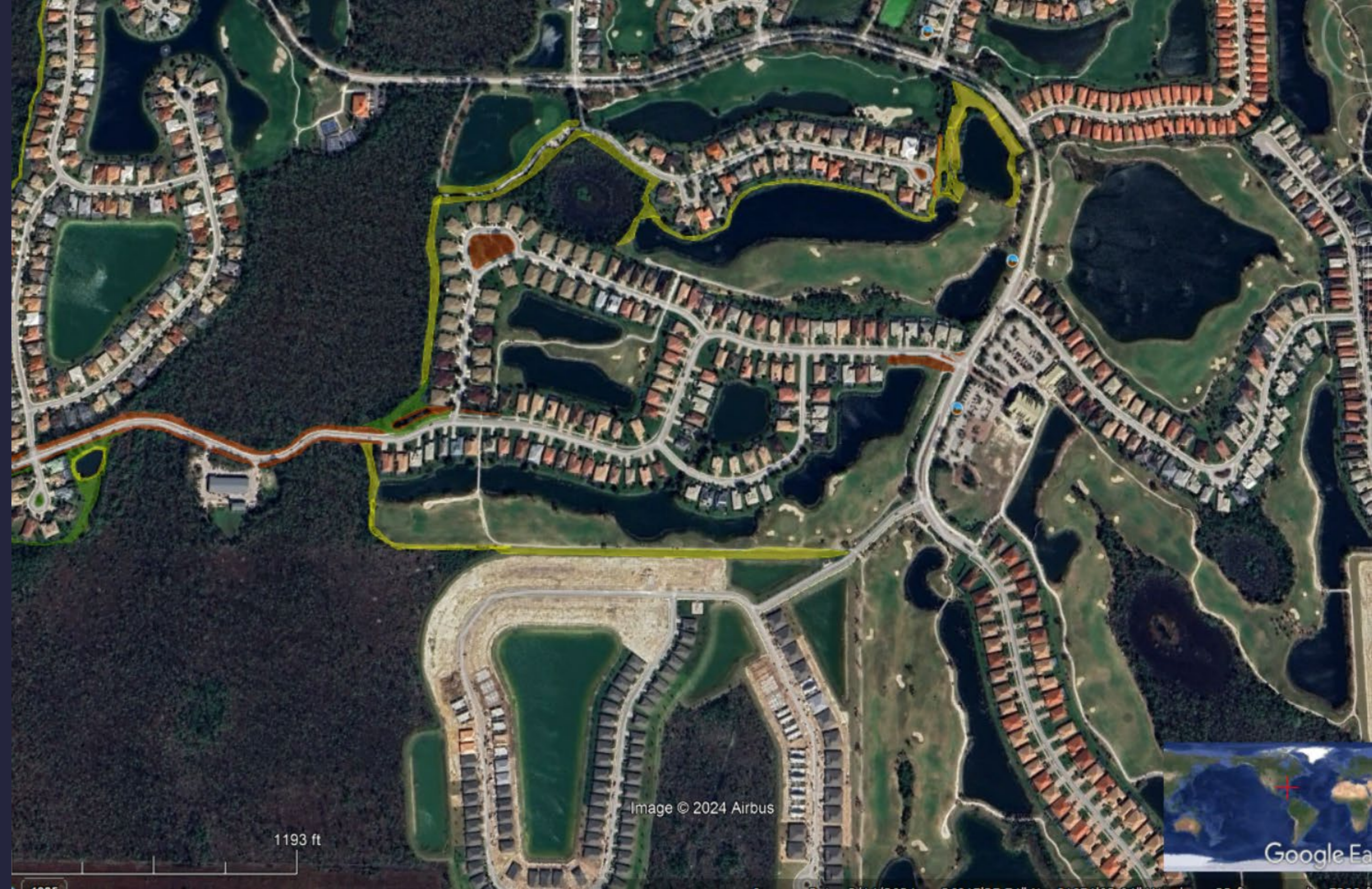
The Duval Landscape Approach

- Sufficient Manpower
- Internal Communication
- Proactive Methodology
- Cross Trained Staff
- Detail Oriented Supervisors
- Accountability
- Safety of Residents and Staff
- Professional Landscape Consultation
- Long Term Relationship Building
- Careful Planning Resulting in Level Quality
- Dedication to a Strong Ethical Standard
- Creative Problem Solving
- Take Charge and Accept Responsibilities
- Horticulture Acumen
- Understand Expectations/Deliver Results
- Service without Excuses
- Direct Communication with the Association
- Staff Share a Common Vision - "Customer Service Equals Success"

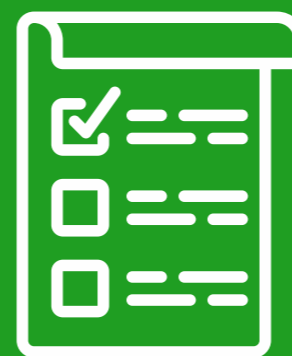
Accurate Estimating and Pricing

Through the utilization of our advanced measurement software & conformance to property specific requirements. Duval Landscape Maintenance can accurately estimate what it will take to properly perform the required work.

Estimating is a critical best practice for Duval Landscape Maintenance and something we take pride in.



**Precise
Quantities**



**Adherence to
specifications**



**Accurate Hours
and Crew Size**

Duval Landscape Maintenance Layers of Accountability



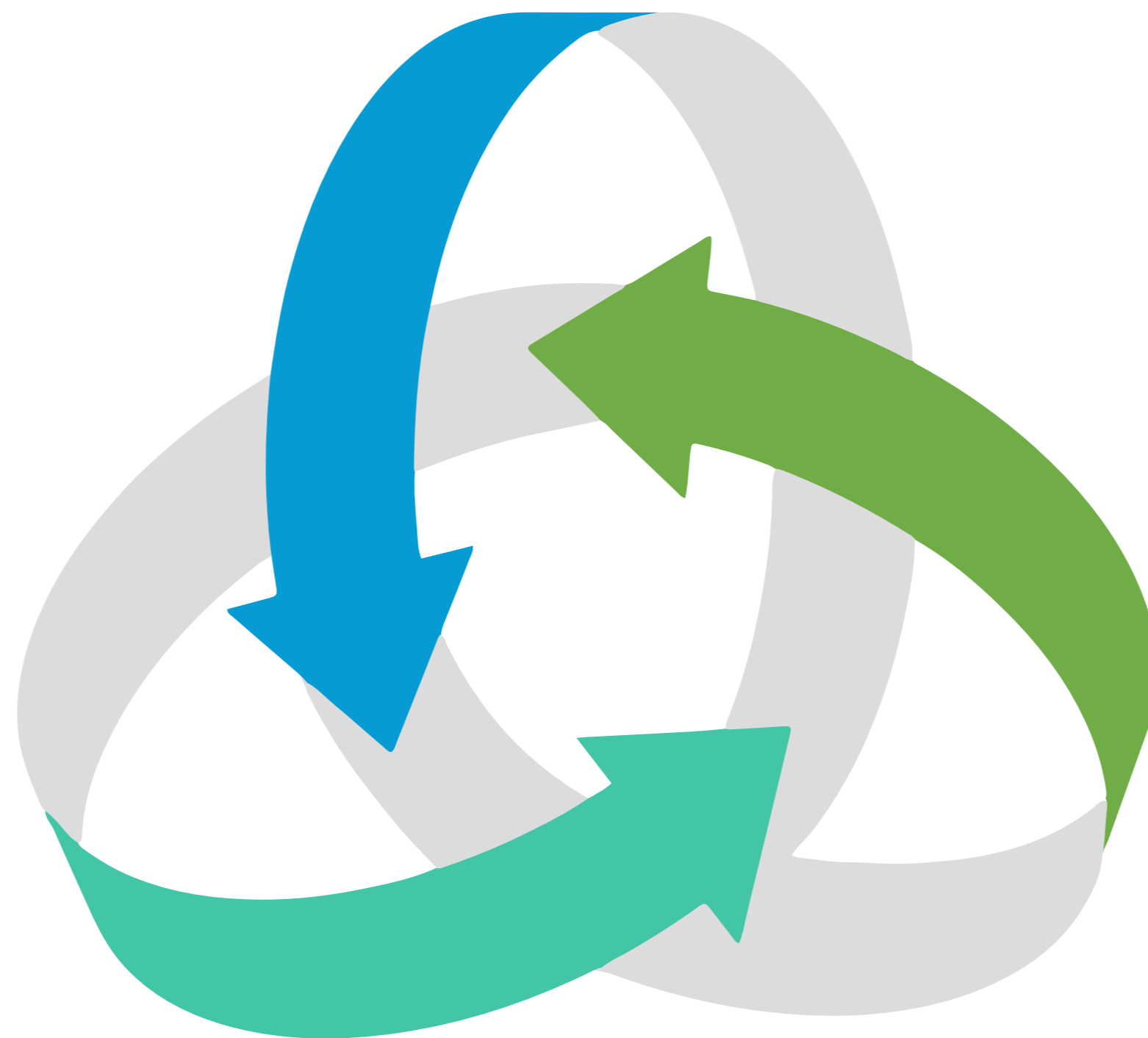
24 Hour Phone

Contact us at our office at 904-900-1127. Our team is on standby ready to assist and accommodate. All our managers and supervisors have company phones as well and can be reached to service your requests.



Face to Face

We are in the business of creating and developing lasting relationships. What better way to do that than face-to-face interaction? Through our daily work orders, weekly walks/activity reports, and monthly quality assessments. Duval Landscape Maintenance will become a part of the Magnolia Landing CDD and we welcome the chance to meet those we are partnered with.



DLM Website

Submit inquiries, requests, concerns, suggestions or any other feedback using our website. It is monitored daily, and notifications are distributed directly to the Account Manager to ensure your requests are handled in a timely manner.



Customer Support

At the end of the day, we want to do more than be your landscaper. At Duval Landscape Maintenance we differentiate ourselves through customer service and that starts with making ourselves available. We want to be your point of contact for every aspect of your landscape. Feel free to utilize any of our layers of accountability and we will make ourselves available.

DUVAL EQUIPMENT LIST

Equipment Type	Make	Model	Value
Truck	Ford	F450	\$ 65,000
Truck	Ford	F450	\$ 65,000
Truck	Ford	F250	\$ 45,000
Truck	Ford	F150	\$ 35,000
Truck	Ford	Transit	\$ 30,000
Trailer	Rock Solid	8.5 x 20 TA Cargo	\$ 12,000
Trailer	Rock Solid	8.5 x 20 TA Cargo	\$ 12,000
Sprayer	Z-Sprayer	ZS5260	\$ 15,000
Mower	Toro	72" Grandstand 25 HP	\$ 16,000
Mower	Toro	72" Grandstand 25 HP	\$ 16,000
Mower	Toro	60" Grandstand 25 HP	\$ 13,750
Mower	Toro	60" Grandstand 25 HP	\$ 13,750
Mower	Toro	36" Grandstand 15 HP	\$ 7,000
Backpack Blower	Stihl	BR 600	\$ 600
Backpack Blower	Stihl	BR 600	\$ 600
Backpack Blower	Stihl	BR 600	\$ 600
Backpack Blower	Stihl	BR 600	\$ 600
Edger	Stihl	FC 91	\$ 550
Edger	Stihl	FC 91	\$ 550
Edger	Stihl	FC 91	\$ 550
Edger	Stihl	FC 91	\$ 550
Line trimmer	Echo	SRM 2620 T	\$ 500
Line trimmer	Echo	SRM 2620 T	\$ 500
Line trimmer	Echo	SRM 2620 T	\$ 500
Line trimmer	Echo	SRM 2620 T	\$ 500

Duval Operations Standard for Turf Irrigation

Irrigated turf areas are free from dry, muddy or over-irrigated areas and water coverage is uniform. Irrigated turf areas are uniformly watered providing a turf appearance that is consistent throughout.

- Monthly / Weekly System Inspection
- Regular zone inspections for proper coverage
- Clean and adjust heads/emitters
- Weekly pump station inspections
- Quarterly diving for filter inspection & cleaning
- Seasonal adjustment for water needs
- Emergency after hours call service
- Water Truck when required
- Reporting

Monthly Irrigation Inspections

Duval Landscape Irrigation Technical Inspection Report

Irrigation Controller			Point of Connection				Site Name:	
Location			Location				Location:	
Type/Size			Size				Technician:	
Rain Gauge	Y	N	Source	Meter	Well	Pump	Date of Inspection:	
Power On	Y	N					Inspection # : of in contract	
General Information			Backflow	Y	N	Inspection Start Time:		
Valve Type			PRV	Y	N	Inspection End Time:		
Adequate Coverage	Y	N	Master Valve	Y	N	Set to Run: Odd Even Every Days		
						or Days of the Week: S M T W T F S		

		Repairs Proposed (P) or Completed (C)													Comments and Recommendations					
Controller	Plant Type	Pipes		Valves			Broken Heads				Adjustments									
Zone	Head Type (Rotor, Spray, Drip, etc.)	Turf	Shrub	Annual	Mainline Break	Lateral Line Break	Zone Not Responding	Valve Leaking	Zone Not Shutting Down	Turf Spray (4")	Shrub Spray (12")	Fixed Riser	Gear Driven Rotor	Impact Rotor	Cleaned/Replaced Nozzle	Adjust Spray Pattern	Straightened	Capped	Raised/Lowered	
1																				
2																				
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Comments

LANDSCAPE QUALITY AUDIT

Property Name	
Street Address	
City, State	
Job #	
Customer #	
Date of Report	

CATEGORY RATING CRITERIA	
5	Exceptional
4	Exceeds Requirements
3	Meets Requirements
2	Needs Improvement
1	Does Not Meet Requirements

Note: The Landscape Quality Audit is based on a set of written standards that are to be used to determine the score for each subcategory in the landscape that is being rated.

	1	2	3	4	5	N/A	Submit Proposal	Comments
1.0 LAWN								
1.1 Mowing Lines /Turf Cut								
1.2 Edging								
1.3 Lawn Fertility								
1.4 Weed Control								
1.5 Insect and Disease								
1.6 Irrigation								
LAWN TOTAL	0	0	0	0	0			

2.0 SHRUB BEDS								
2.1 Pruning								
2.2 Plant Fertility								
2.3 Weed Control								
2.4 Mulch								
2.5 Insect and Disease								
2.6 Irrigation								
SHRUB BED TOTAL	0	0	0	0	0			

3.0 SEASONAL COLOR								
3.1 Overall Appearance								
3.2 Pruning								
3.3 Plant Fertility								
3.4 Weed Control								
3.5 Insect and Disease								
3.6 Irrigation								
SEASONAL COLOR TOTAL	0	0	0	0	0			

4.0 GENERAL SERVICE								
4.1 Parking Lots/Sidewalks								
4.2 Debris Pick Up/ Blowing								
4.3 Proactive Suggestions								
4.4 Response Time								
4.5 Consistency of Service								
4.6 Communication w/ TruGreen								
GENERAL SERVICE TOTAL	0	0	0	0	0			

REPORT SUMMARY	Category Score	Div by	Number of Categories Audited	Avg Quality Rating	Check Appropriate LQA Rating	
1.0 LAWN	0		0	#####	#DIV/0!	Exceptional (5.0)
2.0 SHRUB	0		0	#####	#DIV/0!	Exceeds Requirements (4.0-4.9)
3.0 SEASONAL COLOR	0		0	#####	#DIV/0!	Meets Requirements (3.0-3.9)
4.0 GENERAL SERVICE	0		0	#####	#DIV/0!	Needs Improvement (2.0-2.9)
TOTAL SCORE				#####	#DIV/0!	Does Not Meet Requirements (1.0-1.9)

INSPECTION APPROVAL

Client Signature: _____ Print Name: _____ Date: _____

Landscape Reviews and Managing Quality

The Landscape Quality Audit is weekly/monthly a set of written standards that are to be used to determine the score for each subcategory in the landscape that is being rated.

- Weekly Site Inspections with association representative or designate.
- Monthly Quality Site Review conducted by Duval Management and Duval site management. The review specifically evaluates attributes of the of the landscape services provided such as turf condition, ornamental bed maintenance, flower program , irrigation system , and general site conditions. The goal is to meet and exceed current specification, improve lower scored areas quickly, utilize to analyze property trends from month-to-month and by the quarter. It's also used for field crew training and reward & recognize for the Duval site team when performance improves and maintained.

Safety for Residents and Duval Staff

Safety is one of our primary operational focuses. We combat work related injuries and damage to client's properties through the implementation of these safety policies.

Maintenance Operations;

- All employees are clothed in ANSI II compliant uniforms. This provides high visibility for our work force, and security for your residents.
- At any time, a pedestrian or cyclist is within 200 ft. of a maintenance worker, he or she is to turn off mower blades or stop string trimming or edging operations until the pedestrian or cyclist passes.
- All mowers have flash beacons mounted to the rollover protection apparatus.
- Worker ahead signage will be placed at each street entry where employees are performing mowing operations.
- Small walk behind mowers have discharge guards in place and mulching blades installed which eliminate grass and debris discharge. These guards reduce vehicle damage as well as damage to property by eliminating thrown debris.
- Large area mowers are rear discharge. Rear discharge eliminates thrown debris.
- All string trimmer and edger guards are in place maintaining OSHA safeguarding requirements.
- Employees are all required to follow all OSHA guidelines regarding personal protection equipment. Eye protection, ear protection, gloves and machine guarding are all in place as required by law.

Chemical Applications;

- Prior to the start of a chemical spray cycle, the property manager will be notified 1 week in advance. We will post to local bulletin boards our spray schedule as well.
- Daily applications or spot treatments will be performed, and the areas posted as required under FL 827.1 rule.



Duval Landscape Maintenance Safety Plan

Duval Landscape Maintenance takes the safety of our employees very seriously, never compromising safety for production. Safety is a part of our culture and everyone on our team takes a role in it.

Senior Managers / Managers

- Ensure that safety is adequately budgeted for the department, job, etc.
- Communicate safe work practices regularly within the department.
- Attend departmental and company-wide safety meetings.
- Formally recognize outstanding safety performance by any/all personnel.
- Assist the Supervisor/Superintendent or any other personnel with the safety process and/or as requested. This can include formal worksite periodic inspections.
- Uphold and enforce all known safe work practices.

Supervisors / Superintendents

- Ensure new-hire orientation is given to new employees, or is followed up at the work level
- Ensure employees are given training that includes safe work practices on equipment, tools, machines, processes, etc.
- Personally conduct--or designate a qualified personnel to conduct-- regular inspections of the workplace
- Conduct frequent (daily) work discussions prior to the start of work that include safe work practices
- Uphold and enforce safe work practices. This includes influencing safe behavior by positive reinforcement such as recognition of worker's safe work performance, and/or monetary or gift awards for safe behavior. Enforcement action can also influence safe behavior when applied towards workers who blatantly perform unsafe acts, or who continually perform in an unsafe manner
- Investigate all incidents and take immediate corrective action to prevent re-occurrence
- Provide safety meetings on a regular basis and require attendance of all workers

Duval Landscape Maintenance References

Coconut Point Mall

Fashion Drive, Estero, FL

Operations Director: Juan Santiago

Email: Juan.Santiago@Simon.com

Phone: (239) 207-4949

Full landscape service contract – mowing, fertilization, pest control, trimming, mulch, palm trimming, irrigation, annuals, and enhancement services for the entire community.



Duval Landscape Maintenance References

Piper's Grove Association

2480 Old Groves Road Naples, FL 34109

General Manager – Kary Bertrand LCAM

Phone- (239)594-5005

Full landscape service contract – mowing, fertilization, pest control, trimming, mulch, palm trimming, irrigation, and enhancement services.



Duval Landscape Maintenance References

Orange Blossom Ranch (Master Association Design Services,
Color, Enhancements, Orange Blossom Townhomes Full Service Maintenance)
1948 Oil Well Road Naples FL 34120

Cynthia Ross LCAM (Community Association Manager}

Phone- (239)444-7292 x1068

Access Management

cross@accessdifference.com





Landscape Maintenance Proposal Summary

33

In accordance with the request for proposal for landscape and irrigation maintenance for Magnolia Landing CDD, Duval Landscape Maintenance proposes to conduct all work necessary to provide complete maintenance operations as described in the provided specifications. This proposal is for a one (1) year term and self-renews each year unless notification. Magnolia Landing CDD has the option should they so choose, with or without cause, to cancel the contract with 30 days' notice provided to Duval Landscape Maintenance.

Duval Landscape Maintenance proposes and agrees, if this proposal is accepted, to contract with in the form of contract specified, to furnish all necessary materials, all equipment, all necessary machinery, tools, apparatus, means of transportation, and labor necessary to complete the work specified in the proposal and the agreement, and called for by the detailed specifications and/or maintenance map and in the manner specified.

The proposal summary to follow is a comprehensive explanation of the minimum amount/quantity of work to be performed under the contract, in the case of any conflict between this schedule of proposal items and the contract specifications, the contract specifications will prevail.



GET IN TOUCH

We care about your landscape, your priorities,
and your satisfaction.

Mark A. Bodkin
Vice President of Sales



Cell
(239-)821-9599



Office
904-900-1127



Mark@Duvallandscape.com



www.duvallandscape.com

Thank You!

On behalf of our team here at Duval Landscape Maintenance, we are very excited about the opportunity of partnering with you at Magnolia Landing CDD.. We care about delivering the best quality, and that starts with you the customer. Our customers expect and deserve the best in customer service, and we work hard to ensure all our customers receive the best service. We thank you for the consideration of our proposal and look forward to working together.



Tab 6



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** February 20, 2025
- **FY 2023-2024 Audit Completion Deadline:** June 2025
- **Next Election (Seats 3&4):** November 2026

District
Manager's
Report

January 9

2025

C
F
M

C
D
D

FINANCIAL SUMMARY

11/30/2024

General Fund Cash Balance	\$	687,777.00
Debt Service Fund Investment Balance	\$	640,385.00
Capital Projects Fund Investments	\$	319.00
Total Cash and Investment Balances	\$	1,328,481.00
General Fund Expense Variance:	\$30,820	Under Budget



Rizzetta & Company

Spectrum Nightscapes Proposal: Spectrum has provided a proposal for the 2nd monument area to install lighting. They believe they can run the wires under the roadway so additional electrical will not be required.

NPDES Audit: We have been advised that CFM has been selected by the Department of Environmental Protection for an audit. We will need to provide several documents and information to the DEP.

Plumwood Loop Fountain: The repairs to the fountain were completed on 1-6-2025. Directional boring was conducted, and new wiring was installed. This took a lot of effort and coordination because LCEC also had to be involved for shutdowns.

Hérons Glen Preserve Trees: We have received additional complaints regarding dead trees in the conservation areas and homeowners from Herons Glen wanting them removed. We are having the ones that could be a possible threat but this is an ongoing issue.